

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
LUFKIN, TEXAS HELD ON THE 16th DAY OF NOVEMBER, 2004**

On the 16th day of November 2004, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Louis Bronaugh	Mayor
Rose Faine Boyd	Mayor pro tem
R. L. Kuykendall	Councilmember, Ward No. 1
Lynn Torres	Councilmember, Ward No. 3
Don Langston	Councilmember, Ward No. 4
Jack Gorden, Jr.	Councilmember, Ward No. 5
Dennis Robertson	Councilmember, Ward No. 6
Paul L. Parker	City Manager
Renee Thompson	City Secretary
Robert Flournoy	City Attorney
Keith Wright	City Engineer
Kenneth Williams	Public Works Director
Larry Brazil	Police Chief
David Koonce	Director of Human Resources
Doug Wood	Director of Accounting
Don Hannabas	Director of Parks and Leisure Services
Dorothy Wilson	City Planner
Scott Marcotte	Asst. Police Chief
Pete Prewitt	Fire Chief
Kristen Savant	Fulbright and Jaworski
Dr. Fred Kanke	Vice-President of Community Service, Angelina College
Brian McClain	Director- Angelina College Small Business Development Center

Being present and none being absent when the following business was transacted.

1. Meeting was opened with prayer by Reverend Jeff Robinson, Southside Baptist Church.
2. Mayor Louis Bronaugh welcomed visitors present. Councilmember Lynn Torres recognized LHS students who were present, satisfying their government class requirement.

City Manager Paul Parker then introduced Dorothy Wilson to the City Council. City Manager Parker stated that Dorothy Wilson is the new Director of Planning for the City of Lufkin and that she moved to Lufkin from Cheyenne Wyoming. City Manager Parker explained that Dorothy was in charge of the Planning and Inspections Departments in Cheyenne for about eight and one-half (8 ½) years and added that she has the highest distinction given in the Planning Field, which is the American Institute of Certified Planner. City Manager Parker welcomed Dorothy to the City of Lufkin staff. City Manager Parker also commended Scott Rayburn for his service during the interim period in the Planning Department and for the work he did during this time.

3. APPROVAL OF MINUTES

Minutes of the Regular Meeting on November 2, 2004 were approved on a motion by Councilmember Lynn Torres, and seconded by Councilmember Rose Faine Boyd. A unanimous affirmative vote was recorded.

OLD BUSINESS:

4. **SECOND READING OF AN ORDINANCE AUTHORIZING THE OFFERING OF HEALTH BENEFITS COVERAGE TO CITY RETIREES: - APPROVED - REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN OPEN MEETINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

Mayor Louis Bronaugh stated that the next item for consideration was the Second Reading of an Ordinance authorizing the offering of health benefits coverage to City retirees; repealing all Ordinances in conflict; providing an open meetings clause; and providing an effective date. City Manager Paul Parker stated that the Council was made aware from the previous discussion at the last Council meeting that after January 5, 2005 any employee hired by the City would be ineligible to maintain their Health Benefits Coverage after retirement from the City of Lufkin. City Manager Parker explained that this policy will not affect any current City of Lufkin employees. City Manager Parker added that the purpose of this Ordinance is to help alleviate problems in the future for the City's Health Fund. Councilmember Rose Faine Boyd moved to approve on the Second Reading the Ordinance authorizing the offering of Health Benefits Coverage to City retirees; repealing all Ordinances in conflict; providing an open meetings clause; and providing an effective date. Councilmember Dennis Robertson seconded the motion. A unanimous affirmative vote was recorded.

5. **SECOND READING OF THE ZONE CHANGE FROM "LARGE SINGLE FAMILY DWELLING" TO A "LOCAL BUSINESS" ZONING DISTRICT - APPROVED - ON APPROXIMATELY ONE (1) ACRE OF LAND DESCRIBED AS TRACTS 156 & 157 OUT OF THE J. L. QUINALTY SURVEY (ABSTRACT NO. 40) AND MORE COMMONLY KNOWN AS 1511 SOUTH CHESTNUT STREET**

Mayor Louis Bronaugh stated that the next item for consideration was the Second Reading of the Zone Change from "Large Single Family Dwelling" to a "Local Business" Zoning District on approximately one (1) acre of land described as Tracts 156 & 157 out of the J. L. Quinalty Survey (Abstract No. 40) and more commonly known as 1511 South Chestnut Street. City Manager Paul Parker stated that this land is currently composed of two separate lots with one being landlocked. City Manager Parker added that the developers were aware that re-platting would be required in order to use the landlocked portion of the property. City Manager Parker explained that there is a single family dwelling unit that currently exists on the property that the applicant plans to use for an office. City Manager Parker stated that the Planning and Zoning Commission unanimously recommended approval of this zone change. Councilmember Lynn Torres moved to approve on the Second Reading the Zone Change from "Large Single Family Dwelling" to a "Local Business" Zoning District on approximately one (1) acre of land described as Tracts 156 & 157 out of the J. L. Quinalty Survey (Abstract No. 40) and more commonly known as 1511 South Chestnut Street. Councilmember R. L. Kuykendall seconded the motion. A unanimous affirmative vote was recorded.

TABLED BUSINESS:

6. **SECOND READING OF THE ORDINANCE ESTABLISHING A "SPEED ZONE" ON HIGHWAY 59 SOUTH - APPROVED - FROM LOOP 287 TO FM 819 AT FORTY-FIVE (45) MILES PER HOUR**

Mayor Louis Bronaugh stated that the next item for consideration was the Second Reading of the Ordinance establishing a "Speed Zone" on Highway 59 South from Loop 287 to FM 819 at forty-five (45) miles per hour. City Manager Paul Parker stated that in October 2003 the City Council requested the Department of Transportation conduct a study concerning the speed zone on U.S. Highway 59 South from FM 819 to Loop 287. City Manager Parker reminded Council that their concern was the fluctuation of the speed zones along Highway 59 from FM 819 to Loop 287. City Manager Parker reminded Council that they requested Staff to discuss with TXDOT whether an alternate speed such as fifty (50) miles per hour would be acceptable. City Manager Parker explained that if it is the desire of Council to go forth with the forty-five (45) mile per hour speed limit then all Council would have to do is go forth and approve the Second Reading of the Ordinance. City Manager Parker added that if

Council wished to change the request to fifty (50) miles per hour, then Council must re-submit the request to TXDOT. City Manager Parker then asked Sergeant David Walker to explain to Council his concerns with the speed limit being fifty (50) miles per hour instead of forty-five (45) miles per hour as previously requested. Sergeant Walker then reported to Council his concerns about the area being so congested, the severity of the accidents in the area, and the number of driveways in the area. Council then discussed the forty-five and fifty mile per hour speed zone for the area. Councilmember Dennis Robertson moved to approve on the Second Reading the Ordinance establishing a "Speed Zone" on Highway 59 South from Loop 287 to FM 819 at forty-five (45) miles per hour. Councilmember Rose Faine Boyd seconded the motion. The following vote was recorded:

Aye: Council Members Gorden, Boyd, Kuykendall, Robertson, and Mayor Bronaugh

Nay: Council Members Langston and Torres

The motion carried with five affirmative votes.

NEW BUSINESS:

7. PRESENTATION BY BRIAN MCCLAIN ON BEHALF OF THE ANGELINA COLLEGE SMALL BUSINESS DEVELOPMENT CENTER

Mayor Louis Bronaugh stated that the next item would be a presentation by Brian McClain on behalf of the Angelina College Small Business Development Center. City Manager Paul Parker introduced Brian McClain, who was in attendance to present the Annual Report of the Small Business Development Center and a request for funding.

Brian McClain then introduced Dr. Fred Kanke, Vice-President of Community Service at Angelina College. Mr. McClain explained that the focus of 2004 was on Economic Outcomes and Measurements. Mr. McClain then proceeded with the Annual Report from the Angelina College Small Business Development Center. Mr. McClain drew attention to the Capital Assistance Tab in his report that showed the types of businesses that were helped during the past year and the amount of money that was raised in each county. Mr. McClain also pointed out the "success stories" which featured four local businesses and their comments and then the budget for 2005. City Council complimented Mr. McClain and the Small Business Development Center on their hard work and dedication during this past year.

Mayor Louis Bronaugh then asked Mr. McClain if the Angelina College Small Business Development Center was asking the Lufkin City Council for \$7500 in addition to the \$7500 that Council budgets to contribute to the Center. Mr. McClain then explained that the Angelina College Small Business Development Center was indeed requesting a one time additional contribution from the City of Lufkin to bring the total contribution to \$15,000. Council urged Mr. McClain to revisit the County for their contribution to the Center but added that the City of Lufkin should step up and support the Small Business Development Center if efforts were exhausted in other areas. Mr. McClain added that he will also work on a way to get the funding but came to the City of Lufkin because the Center is located in Lufkin. Councilmember Lynn Torres also suggested that Council support the Small Business Development Center by going before the 4-B Board for funds if needed. No action was taken by the Council.

8. FIRST READING OF AN ORDINANCE TO CHANGE THE ZONING FROM "MANUFACTURED DWELLING" TO A "MANUFACTURED HOMES PARK" ZONING DISTRICT FOR LAVERNE AND DORIS WILLIAMS - APPROVED - ON APPROXIMATELY 13.9 ACRES OF LAND DESCRIBED AS PART OF THE H. H. BROOKSHIRE SURVEY (ABSTRACT NO. 127) AND THE LEWIS HOLLOWAY SURVEY (ABSTRACT NO. 310) AND LOCATED TO THE NORTH OF WOODMONT DRIVE OFF OF PAUL AVENUE

Mayor Louis Bronaugh stated that the next item for consideration was the request of Laverne and Doris Williams to change the Zoning from "Manufactured Dwelling" to a "Manufactured Homes

Park” Zoning District on approximately 13.9 acres of land described as part of the H. H. Brookshire Survey (Abstract No. 127) and the Lewis Holloway Survey (Abstract No. 310) and located to the north of Woodmont Drive off of Paul Avenue. City Manager Paul Parker stated that the applicant was requesting a change from “Manufactured Dwelling” to a “Manufactured Homes Park” Zoning District on 13.9 acres out of a 14.54 acre tract. City Manager Parker added that the applicant is requesting the Zoning be changed for the purpose of utilizing the property for a manufactured homes park. City Manager Parker added that the property is in the process of being re-platted. City Manager Parker explained that the current zoning designation of “Manufactured Dwelling” required the property to be subdivided into individual residential lots and the proposed “Manufactured Homes Park” designation allowed for multiple manufactured homes to be placed on a non-subdivided lot. City Manager Parker informed the Council that the Planning and Zoning Commission had expressed some concerns of the impact of traffic on the existing residential street; however, unanimously recommended the zone change.

Council discussed their concerns for the enforcement of City codes, where the responsibility lies on enforcement of those codes, emergency services to the area, solid waste and recycle pick-up, parking within the mobile home park, and drainage to the area. It was established that this request was strictly for a “Zone Change” and the “park” would not necessarily be approved until the owner meets all other standards set by the City of Lufkin. Mayor Bronaugh then asked if there was anyone in the audience that wished to speak for or against this Ordinance. There was none. Councilmember Don Langston moved to approve on the First Reading the Zone Change from “Manufactured Dwelling” to a “Manufactured Homes Park” Zoning District on approximately 13.9 acres of land described as part of the H. H. Brookshire Survey (Abstract No. 127) and the Lewis Holloway Survey (Abstract No. 310) and located to the north of Woodmont Drive off of Paul Avenue. Councilmember Lynn Torres seconded the motion. A unanimous affirmative vote was recorded.

9. **ADOPTION OF A RESOLUTION - APPROVED - PERTAINING THERETO ALL MATTERS INCIDENT AND RELATED TO DECLARING EXPECTATIONS TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE CERTIFICATES OF OBLIGATION DEBT IN THE AMOUNT OF \$3,200,000**

Mayor Louis Bronaugh stated that the next item for consideration was the adoption of a Resolution pertaining thereto all matters incident and related to declaring expectations to reimburse expenditures with proceeds of future Certificates of Obligation Debt in the amount of \$3,200,000. City Manager Paul Parker stated that items numbered #9, #10, and #11, were all related to completing the Bond Programs and Capital Improvement Programs. City Manager Parker added that later in the meeting Certificate of Obligation Sales Information would be presented for \$8,200,000 for item number eleven to help continue the projects that were outlined in the past that City Council wanted to see completed. City Manager Parker explained that next summer Staff anticipates coming back with a second issuance of debt in the amount of \$3,200,000 and \$1,750,000 under General Obligation debt that would be reimbursed through revenue generated from the Utility Departments.

Councilmember Dennis Robertson moved to adopt a Resolution pertaining thereto all matters incident and related to declaring expectations to reimburse expenditures with proceeds of future Certificates of Obligation Debt in the amount of \$3,200,000. Councilmember Rose Faine Boyd seconded the motion. A unanimous affirmative vote was recorded.

10. **ADOPTION OF A RESOLUTION – APPROVED - PERTAINING THERETO ALL MATTERS INCIDENT AND RELATED TO DECLARING EXPECTATIONS TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE GENERAL OBLIGATION DEBT IN THE AMOUNT OF \$1,750,000**

Mayor Louis Bronaugh stated that the next item for consideration was the adoption of a Resolution pertaining thereto all matters incident and related to declaring expectations to reimburse expenditures with proceeds of future General Obligation Debt in the amount of \$1,750,000. City Manager Paul Parker stated that as explained before the City would be reimbursed through revenue generated from the Utility Departments.

Councilmember Dennis Robertson moved to adopt a Resolution pertaining thereto all matters incident and related to declaring expectations to reimburse expenditures with proceeds of future General Obligation Debt in the amount of \$1,750,000. Councilmember Rose Faine Boyd seconded the motion. A unanimous affirmative vote was recorded.

11. ADOPTION OF AN ORDINANCE AUTHORIZING THE ISSUANCE OF SUCH CERTIFICATES OF OBLIGATION – APPROVED - AND ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF \$8,200,000 “CITY OF LUFKIN, TEXAS, TAX AND WATERWORKS AND SEWER SYSTEM SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2004”, DATED NOVEMBER 15, 2004, INCLUDING THE RECEIPT OF BIDS

Mayor Louis Bronaugh stated that the next item for consideration was the adoption of an Ordinance authorizing the issuance of such Certificates of Obligation and all matters incident and related to the issuance and sale of \$8,200,000 “City of Lufkin, Texas, Tax and Waterworks and Sewer System Surplus Revenue Certificates of Obligation, Series 2004”, dated November 15, 2004, including the receipt of bids. City Manager Paul Parker then introduced Mike Byrd, the City of Lufkin’s Financial Advisor. Mike Byrd then introduced Kristen Savant, bond counselor with Fulbright and Jaworski. Mr. Byrd then presented the bids concerning the sale of \$8,200,000 in Certificates of Obligation for consideration of the City Council. Mr. Byrd added that there were eleven bidders and recommended to the Lufkin City Council the bid from Legg Mason Wood Walker, Inc. and award the sale to them at a true interest cost rate of 4.104698%.

Councilmember Jack Gorden moved to adopt an Ordinance authorizing the issuance of such Certificates of Obligation and all matters incident and related to the issuance and sale of \$8,200,000 “City of Lufkin, Texas, Tax and Waterworks and Sewer System Surplus Revenue Certificates of Obligation, Series 2004”, dated November 15, 2004, including the receipt of bids to Legg Mason Wood Walker, Inc. at a true interest cost rate of 4.104698%. Councilmember Don Langston seconded the motion. A unanimous affirmative vote was recorded.

12. RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2004/2005 OPERATING BUDGET (BUDGET AMENDMENT NO. 1), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL, WATER/WASTEWATER, SOLID WASTE AND RECYCLING AND CIVIC CENTER FUNDS; AND PROVIDING AN EFFECTIVE DATE

Mayor Louis Bronaugh stated that the next item for consideration was the Resolution authorizing an amendment to the 2004/2005 Operating Budget (Budget Amendment No. 1), providing for the supplemental appropriation of funds in the General, Water/Wastewater, Solid Waste and Recycling and Civic Center Funds; and providing an effective date. City Manager Paul Parker stated that many projects are ongoing when September 30th rolls around each year and the beginning of the fiscal year starts on October 1st. City Manager Parker explained that many of these projects are under construction and not completed and must be carried forward to the next fiscal year and be re-appropriated. City Manager Parker added that Budget Amendment No. 1 does not add any additional projects but simply carries forth the funds for those projects that were underway but were not completed by September 30, 2004. City Manager Parker stated that \$117,416 would come from the General Fund, \$99,350 from the Water/Wastewater Fund, \$14,000 from the Solid Waste/Recycling Fund, and \$91,337 from the Civic Center Fund and that there were detailed explanations in each of the City Council’s packets on each of the items and City Manager Parker explained that he would be happy to discuss any of the items if Council would so desire.

Councilmember Lynn Torres moved to adopt a Resolution authorizing an amendment to the 2004/2005 Operating Budget (Budget Amendment No. 1), providing for the supplemental appropriation of funds in the General, Water/Wastewater, Solid Waste and Recycling and Civic Center Funds; and providing an effective date. Councilmember Rose Faine Boyd seconded the motion. A unanimous affirmative vote was recorded.

13. RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2004/2005 OPERATING BUDGET (BUDGET AMENDMENT NO. 2), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND; AND PROVIDING AN EFFECTIVE DATE

Mayor Louis Bronaugh stated that the next item for consideration was the Resolution authorizing an amendment to the 2004/2005 Operating Budget (Budget Amendment No. 2), providing for the supplemental appropriation of funds in the General Fund; and providing an effective date. City Manager Paul Parker stated that this was the money that Council had previously approved Staff to bid for property adjacent to Kiwanis Park and Hurricane Creek. City Manager Parker explained that this Budget Amendment allows for the purchase of this property at a cost of \$6,625.

Councilmember Lynn Torres moved to adopt a Resolution authorizing an amendment to the 2004/2005 Operating Budget (Budget Amendment No. 2), providing for the supplemental appropriation of funds in the General Fund; and providing an effective date. Councilmember Jack Gorden seconded the motion. A unanimous affirmative vote was recorded.

14. BID FOR WINSTON POOL FILTERS - APPROVED - FOR THE PARKS AND RECREATION DEPARTMENT

Mayor Louis Bronaugh stated that the next item for consideration was the bid for Winston Pool Filters for the Parks and Recreation Department. City Manager Paul Parker stated that at one time the Parks and Recreation Department had anticipated ceasing operation of Winston Pool and had been patching the pool filters for several years. City Manager Parker explained that the City was under the impression that the Boys and Girls Club was going to open a public pool in the area, and therefore the Winston Pool would be closed. City Manager Parker explained that their plans have been delayed and now these filters can no longer be patched and the City must go forward with the replacement of the filters. City Manager Parker added that even though there was only one bid for the filters, there were numerous bidders notified. City Manager Parker stated that Staff recommended that Council award a contract to Diamond Quality Pools in the amount of \$12,811.47 for the replacement of filters at Winston Pool.

Councilmember Don Langston moved to approve the bid for Winston Pool Filters for the Parks and Recreation Department. Councilmember Dennis Robertson seconded the motion. A unanimous affirmative vote was recorded.

15. BID FOR HAND-HELD TRACE DETECTION DEVICE - APPROVED - FOR THE LUFKIN POLICE DEPARTMENT

Mayor Louis Bronaugh stated that the next item for consideration was the bid for hand-held trace detection device for the Lufkin Police Department. City Manager Paul Parker stated that the Police Department desires to purchase an explosive and narcotic detection device that will not only assist in the fight against drugs but has the potential of preventing a catastrophic incident by detecting the chemical contents of suspicious packages, containers, and compartments that may contain explosive materials. City Manager Parker explained that it could be used in a variety of areas such as at football games, shopping malls, special events, or other potential areas accessible to individuals that may have a criminal intent. City Manager Parker added that the Texas Department of Homeland Security has approved this item for 100% funding and that Staff recommends approval to purchase the hand-held trace detection device in the amount of \$27,420 from Smiths Detection in Hallendale Beach, Florida.

Councilmember Lynn Torres moved to approve the bid for hand-held trace detection device for the Lufkin Police Department. Councilmember Rose Faine Boyd seconded the motion. A unanimous affirmative vote was recorded.

16. BID FOR A MANHOLE REHABILITATION PROJECT IN NORTHEAST LUFKIN - APPROVED - KIT MCCONNICO LIFT STATION DRAINAGE AREA

Mayor Louis Bronaugh stated that the next item for consideration was the bid for a manhole rehabilitation project in Northeast Lufkin Kit McConnico Lift Station drainage area. City Manager Paul Parker stated that bids had been received for a manhole rehabilitation project in northeast Lufkin and this project is to replace manhole covers and rings and the lining of manhole interiors with a one-inch thick cement wall liner. City Manager Parker added that the manholes were identified in Phase I of the Sewer Rehabilitation Study as a source of inflow and infiltration into our sewer system. City Manager Parker stated that Staff recommended the award of bid to F & L Concrete Services, Inc. in the amount of \$69,890.

Councilmember Rose Faine Boyd moved to approve the bid for a manhole rehabilitation project in Northeast Lufkin Kit McConnico Lift Station drainage area. Councilmember R. L. Kuykendall seconded the motion. A unanimous affirmative vote was recorded.

17. BID FOR A CONTAINER HANDLER VEHICLE (FORD F SERIES CAB AND CHASSIS) - APPROVED - FOR THE RECYCLING DEPARTMENT

Mayor Louis Bronaugh stated that the next item for consideration was the bid for a container handler vehicle (Ford F Series cab and chassis) for the Recycling Department. City Manager Paul Parker stated that this was a request for a container handler vehicle and is a Ford F Series Cab and Chassis. City Manager Parker added that this would allow the City to move the dumpsters from site to site and would replace an older unit, is in this year's budget, and could be purchased through the BuyBoard at \$48,543.

Councilmember Dennis Robertson moved to approve the bid for a container handler vehicle (Ford F Series cab and chassis) for the Recycling Department. Councilmember Rose Faine Boyd seconded the motion. A unanimous affirmative vote was recorded.

18. RESOLUTION - APPROVED - ADOPTING THE CITY OF LUFKIN HAZARD MITIGATION ACTION PLAN

Mayor Louis Bronaugh stated that the next item for consideration was the resolution adopting the City of Lufkin Hazard Mitigation Action Plan. City Manager Paul Parker stated that the rules of the State of Texas and FEMA require the City of Lufkin to pass Resolution to support a Hazard Mitigation Action Plan. City Manager Parker explained that the Hazard Mitigation Action Plan is a voluminous written document outlining implementation and sustained actions that reduce the vulnerability and risk from natural or man-made hazards or reduce the severity of the effects through preparedness, response, and recovery measures. City Manager Parker added that Staff recommended that Council approve the Resolution that adopts the Hazard Mitigation Action Plan.

Councilmember Dennis Robertson moved to adopt a Resolution adopting the City of Lufkin Hazard Mitigation Action Plan. Councilmember R. L. Kuykendall seconded the motion. A unanimous affirmative vote was recorded.

19. AUTHORIZATION OF THE GRANT APPLICATION FOR THE 2005 SELECTIVE TRAFFIC ENFORCEMENT GRANT PROGRAM - APPROVED - FROM THE TEXAS DEPARTMENT OF TRANSPORTATION

Mayor Louis Bronaugh stated that the next item for consideration was the authorization of the grant application for the 2005 Selective Traffic Enforcement Grant Program from the Texas Department of Transportation. City Manager Paul Parker stated that this was a grant that Council had approved in the past that provides \$10,000 for overtime paid to officers in the enforcement of speed and occupant restraint violations. City Manager Parker explained that the Grant focuses on four holiday periods that consist of Thanksgiving, Memorial Day, July 4th, and Labor Day. City Manager Parker stated that Staff recommended to Council to authorize the Police Department to apply for the 2005 Selective Traffic Enforcement Grant.

Councilmember Rose Faine Boyd moved to approve the authorization of the grant application for the 2005 Selective Traffic Enforcement Grant Program from the Texas Department of Transportation. Councilmember Lynn Torres seconded the motion. A unanimous affirmative vote was recorded.

20. REPORTS FROM PAUL PARKER, CITY MANAGER

Mayor Louis Bronaugh stated that the next item for consideration was a report from Paul Parker, City Manager. City Manager Paul Parker stated that on the second Council meeting of each month he would anticipate bringing to the Council a Financial Status Report and a Project Status Report. City Manager Parker explained that he did not want to go over the reports in great detail with the Council but wanted to put them in the Council's hands in order to generate questions back to the staff. City Manager Parker added that the idea was to keep the Council informed as to where the City stands monthly on the financial expenditures and on the projects status.

- A. Financial Status Report – City Manager Parker drew Council's attention to the Financial Report. City Manager Parker stated that in this report that Council would find the end of fiscal year 2004 and the first month of fiscal year 2005. City Manager added that the City of Lufkin would end the fiscal year 2004 with \$722,000 more revenue than expenditures. City Manager Parker explained that the City would end the year with about \$317,000 more revenue than expenditures in the Water/Wastewater Fund. City Manager Parker stated that in the Solid Waste/Recycling Fund the City of Lufkin would end the year with about a \$773,000 positive fund balance. City Manager Parker added that the Civic Center Fund was not as positive. City Manager Parker stated that the fund balance would be about \$52,000 going into fiscal year 2005 and added that more is being spent out of that fund than is being brought in by the Hotel/Motel Funds. City Manager Parker brought attention to the Special Recreation Fund that generates some funds that offset some needs in the Parks and Recreation Department for equipment. City Manager Parker also noted that the Zoo Fund has built up a nice balance in the Building Fund, but has several proposed expenditures planned for those funds. Finally, City Manager Parker explained that there is the General Obligation Debt Service Issuance and Revenue and the year ended with a little more than was anticipated.

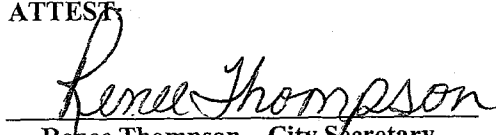
City Manager Parker added that the Financial Report included a monthly breakdown and would include revenue collection, expenditures, and general revenue on grants and bond programs.

- B. Project Status Report – City Manager Parker explained that this report will be the Staff's list of each Project during the year. City Manager Parker added that this report will include projects done in house as well as large capital projects. City Manager Parker explained that the projects in red would be projects that are completed and vehicles that have been delivered. City Manager Parker stated that projects in blue are projects that have changed since the previous month. City Manager Parker added that projects that are in green are projects that have been added since the previous month. City Manager Parker then went over some of the projects that have been completed, are ongoing, and will be started later this year. City Manager Parker explained that this report is to keep the Council informed of where the Staff stands on all projects.
- C. Naming of the new street located at the back of the Brookhollow Subdivision – City Manager Parker stated that the Street Department built the connection road last year from Gobblers Knob Road to Bluebonnet Street. City Manager Parker explained that there had already been an accident on this small section and that there had been requests on having the street named. City Manager Parker stated that there had been some previous discussion about naming of this street but there was no record of what the street name would be. City Manager Parker explained that because of the nature of the streets in the area being named Azalea, Bluebonnet, etc., the Staff recommends naming the street Sage Lane and would put this item on the next City Council agenda. City Manager Parker asked Council if there were any objections to naming the street Sage Lane. There were none.

21. Calendar notations from Mayor, Council Members, and City Manager. Mayor Louis Bronaugh reminded Council of the Economic Summit meeting on November 17th, at 8:30 a.m. at the Lufkin Pitser Garrison Civic Center. Mayor Bronaugh also reminded Council of the special meeting on the State School Hearing on November 22nd, at 3:00 p.m. at the Lufkin Pitser Garrison Civic Center.
22. There being no further business for consideration, the meeting adjourned at 6:40 p.m.


Louis A. Bronaugh – Mayor

ATTEST


Renee Thompson – City Secretary