

**MINUTES OF CALLED WORKSHOP MEETING OF THE CITY
COUNCIL OF THE CITY OF LUFKIN, TEXAS, HELD ON THE
9TH DAY OF JUNE, 1994 AT 11:30 A. M.**

On the 9th day of June, 1994 the City Council of the City of Lufkin, Texas, convened in a Called Workshop Meeting in the Council Chambers of City Hall with the following members thereof, to wit:

Louis A. Bronaugh	Mayor
Don Boyd	Mayor pro tem
Percy Simond	Councilman, Ward No. 1
Larry Kegler	Councilman, Ward No. 3
Jack Gorden, Jr.	Councilman, Ward No. 5
Tucker Weems	Councilman, Ward No. 6
C. G. Maclin	City Manager
Darryl Mayfield	Asst. City Manager/Finance
Atha Stokes	City Secretary

being present, and

Bob Bowman	Councilman, Ward No. 4
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being absent when the following business was transacted.

1. Meeting was called to order by Mayor Bronaugh.

2. **PROPOSAL - DISCUSSED - RECODIFICATION OF CITY ORDINANCES -
AMERICAN LEGAL PUBLISHING CORPORATION**

Mayor Bronaugh stated that Council had met in a Called Workshop Meeting to consider a proposal for recodification of the City's Ordinances.

City Manager Maclin stated that recodification of the City's Ordinances had been scheduled for last year's budget but had been postponed for consideration until after the Charter Election.

City Manager Maclin introduced Pat Rentschler, Codification Consultant, for American Legal Publishing Corporation.

Ms. Rentschler handed out copies of a Codification Proposal to each member present.

Ms. Rentschler stated the reason the City needs to recodify their Ordinances is because every year there are legislative changes which may affect the City and how it operates. Ms. Rentschler stated that this is also done to reduce liability exposure by City officials acting under outdated or unconstitutional ordinances.

Ms. Rentschler stated that the City's Code of Ordinances was printed in 1972 and that the rule of thumb is that you need to recodify every ten years to make sure that the code is in compliance.

Ms. Rentschler stated that American Legal prides themselves on their legal review; their attorneys are well versed in Texas law and will perform an on-going year to year update of the Ordinances.

One feature that American Legal provides is that they do not charge for shipping.

Ms. Rentschler stated that there is a Table of Special Ordinance in the back of the Code book which covers such topics as annexations, zoning changes, franchises, easements, etc. These Ordinances will be listed in table form by Ordinance number, date of passage, and will include a brief description of each Ordinance.

Ms. Rentschler stated that American Legal will furnish free sample Ordinances covering nearly any municipal topic to replace an outdated Ordinance or to cover an area where the City may not have an Ordinance.

Ms. Rentschler stated that the City can receive the updates on the Code either by paper, modem, or diskette.

In response to question, Ms. Rentschler stated that it will be up to City staff as to how often the Code supplements will be published. At the present time the City is receiving the supplements on a quarterly basis.

City Manager Maclin stated that it is staff's intent to put an updated Charter in the front of the Code of Ordinance book.

Ms. Rentschler stated that the recodification process takes almost a year and they will work with clients to schedule the project over two budget years.

Ms. Rentschler stated that there is no minimum or maximum order of extra copies.

Ms. Rentschler stated that in addition to American Legal's attorneys giving written legal analysis of the City's Code, they will also come to Lufkin to go over the Code with staff when it is ready to be printed.

In response to question, Ms. Rentschler stated that it is estimated that the Code will cost \$18 per page.

Ms. Rentschler stated that she appreciated the opportunity to present American Legal Publishing's proposal to Council.

3. COMMENTS

Copies of a revised "Article VI. Where Smoking Not Regulated" was passed out to Councilmembers for consideration at next Council meeting.

4. There being no further business for consideration, meeting adjourned at 12:45 p.m.



Louis A. Bronaugh - Mayor

ATTEST:



Atha Stokes - City Secretary