

MINUTES OF REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF
LUFKIN, TEXAS, HELD ON THE 4TH DAY OF JUNE, 1991 AT 5:00 P.M.

On the 4th day of June, 1991, the City Commission of the City of Lufkin, Texas, convened in regular meeting in the Council Chambers of City Hall with the following members thereof, to wit:

Louis A. Bronaugh	Mayor
Percy Simond	Commissioner, Ward No. 1
Don Boyd	Commissioner, Ward No. 2
Danny Roper	Commissioner, Ward No. 3
Bob Bowman	Commissioner, Ward No. 4
Jack Gorden	Commissioner, Ward No. 5
Paul Mayberry	Commissioner, Ward No. 6
C. G. Maclin	City Manager
Ron Wesch	Public Works Director/ Assistant to City Manager
Bob Flournoy	City Attorney
Atha Stokes	City Secretary
David Cochran	Purchasing Agent

being present when the following business was transacted.

1. Meeting was opened with prayer by Rev. Gary Halbrook, Minister, Samaritan Counsel Center.

2. Mayor Bronaugh welcomed visitors present.

Mayor Bronaugh presented Certificate of Election plaques to Commissioners Boyd and Bowman.

Mayor Bronaugh presented Certificate of Commendation plaques to Police Officers Ralph Bean and Wayne McLendon for meritorious service.

3. APPROVAL OF MINUTES

Minutes of workshop meeting of May 15th and regular meeting of May 21, 1991 were approved on a motion by Commissioner Don Boyd and seconded by Commissioner Bob Bowman. A unanimous affirmative vote was recorded.

4. ORDINANCE - APPROVED - SECOND READING - TELEPHONE SALES TAX

Mayor Bronaugh stated that the first item for consideration was Second Reading of an Ordinance relating to telephone sales tax.

Motion was made by Commissioner Danny Roper and seconded by Commissioner Paul Mayberry that Ordinance be approved on Second and Final Reading as presented. A unanimous affirmative vote was recorded.

5. ORDINANCE - APPROVED - SECOND READING - LIABILITY CLAIMS PROCEDURE

Mayor Bronaugh stated that the next item for consideration was Second Reading of an Ordinance designating the City's procedure for filing liability claims.

Motion was made by Commissioner Paul Mayberry and seconded by Commissioner Don Boyd that Ordinance be approved on Second and Final Reading as presented. A unanimous affirmative vote was recorded.

6. ORDINANCE - APPROVED - SECOND READING - CLASSIFICATION PLAN - POLICE DEPARTMENT

Mayor Bronaugh stated that the next item for consideration was Second Reading of an Ordinance adopting a Classification Plan for the Police Department.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Jack Gorden that Ordinance be approved on Second and Final Reading as presented. A unanimous affirmative vote was recorded.

7. AUDIT LETTER - APPROVED - AXLEY & RODE

Mayor Bronaugh stated that the next item for consideration was engagement of an audit letter with Axley & Rode and extension of the contract period from 2 years to 3 years.

City Manager Maclin stated that this is the normal routine time to approve an engagement letter for the auditors. City Manager Maclin stated that procedure that has been established in the past alternated auditing services between the two major firms in town, Axley & Rode and Alexander, Lankford & Hiers. City Manager Maclin stated that the Commission had discussed in previous years the potential of extending the contract from two years to three years. City Manager Maclin stated there are anticipated changes in the audit for fiscal year 1991-92 in regard to enterprise funds (sanitation, solid waste) and adding some additional departments, whereas in the past several different functions have been lumped into one administrative category and in the budget process this year these functions will be broken out for greater accountability. City Manager Maclin stated that some of the insurance costs will also be broken out, whereas in the past they have all been on one line item in General Government. City Manager Maclin stated that these changes can be better served with a greater tenure of three years as opposed to two years. City Manager Maclin stated that this appears to be appropriate timing since LISD is entering into a three-year contract with Alexander, Lankford & Hiers and the City will be entering into a contract with Axley & Rode. City Manager Maclin stated that with the rotation basis this will give the City the three-year longevity and at the same time provide a balanced service for auditing of public entities from a staffing standpoint. City Manager Maclin stated that he had discussed the three-year rotation with both accounting firms, and all parties concerned feel very comfortable with this arrangement.

Motion was made by Commissioner Paul Mayberry and seconded by Commissioner Bob Bowman that engagement of audit letter with Axley & Rode be accepted as presented and that contract period be extended from 2 years to 3 years. A unanimous affirmative vote was recorded.

8. TRACTOR - APPROVED - STREET DEPARTMENT - TEXAS SURPLUS PROPERTIES

Mayor Bronaugh stated that the next item for consideration was the purchase of a tractor from Texas Surplus Properties for the Street Department.

Ron Wesch, Assistant City Manager of Public Works, stated that the tractor is a 1980 John Deere tractor. Mr. Wesch stated that the tractor has a market value of \$9,500, the current average wholesale value is \$7,553 and the City can purchase it for \$3,200. Mr. Wesch stated that the tractor has been checked out and seems to be in good mechanical condition. Mr. Wesch stated that the tractor will be mainly used in the Street Department for

road work purposes, but will also be utilized in Water and Sewer and other Public Works Departments.

Mr. Wesch stated that funds for the purchase of this equipment could be absorbed within the existing Street Department budget.

Motion was made by Commissioner Paul Mayberry and seconded by Commissioner Bob Bowman that purchase of tractor from Texas Surplus Properties in the amount of \$3,200 be approved as presented. A unanimous affirmative vote was recorded.

9. CHANGE ORDER - APPROVED - ELEVATED STORAGE TANK - KILN STREET CITY LOGO

Mayor Bronaugh stated that the next item for consideration was the acceptance of a Change Order for the City logo on the Kiln Street elevated storage tank.

City Manager Maclin stated that at the meeting when the bid was awarded for the repair of the elevated storage tank on Kiln Street, the question was brought up about the potential of adding the City's logo. City Manager Maclin stated that the contractor was contacted and he quoted a price of \$2,850 for a red, white and blue logo. City Manager Maclin stated that staff feels this would be something that would help provide identification for the City of Lufkin, and has had a very positive impact on other cities.

Mr. Wesch stated that he is recommending that the logo be faced in a westerly direction, and should be visible from the Loop at Frank.

Commissioner Bob Bowman stated that, in his opinion, this is an expenditure that he would not be in favor of approving because the money could be better spent on other sources.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Danny Roper that Change Order for City logo on Kiln Street elevated storage tank in the amount of \$2,850 be accepted as presented.

The following vote was recorded:

Aye: Commissioners Roper, Gorden, Boyd, Simond, and Mayor Bronaugh

Nay: Commissioners Bowman and Mayberry

Motion carried with five affirmative votes.

10a. BID - APPROVED - RODENTS - ZOO - HARLAN SPRAGUE DAWLEY, INC.

Mayor Bronaugh stated that the next item for consideration was bids for rodents to be used at the Zoo.

City Manager Maclin stated that four bids had been received and the low bid was from Harlan Sprague Dawley, Inc. in the amount of \$14,907.20.

Gorden Henley, Zoo Director, stated that the rodents were laboratory raised for medical research projects and the Zoo would be receiving the surplus rodents from this project.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Jack Gorden that bid of Harlan Sprague Dawley, Inc. in the amount of \$14,907.20 be accepted as submitted. A unanimous affirmative vote was recorded.

10b. BID - APPROVED - FUEL & LUBRICANTS - POLK OIL COMPANY

Mayor Bronaugh stated that the next item for consideration was bids for fuel and lubricants.

City Manager Maclin stated that a bid tabulation and letter from the Purchasing Director had been included in the packet. City Manager Maclin stated that the bid of Lacey-Hollis did not include the 15 cents per gallon state tax for #2 diesel. City Manager Maclin stated that overall the Polk Oil bid is lower on most of the fuels but a little higher on some of the engine oils. City Manager Maclin stated that as far as all the items relating to the bid specifications, Polk Oil was probably the only one that could legitimately meet all the requirements of the bid request. City Manager Maclin stated that staff is recommending the bid of Polk Oil.

City Manager Maclin stated that the prices are based on anticipated quantities and the fuels are fluctuant based on a weekly printed wholesale index cost so that everyone's bid was based on a fluctuation with the market. City Manager Maclin stated that it is almost impossible to get someone to lock in a price for anything longer than a month.

In response to question by Commissioner Bowman, Commissioner Mayberry stated that prices went from 96.2 in October of last year to \$1.32 in March of 1991.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Percy Simond that bid from Polk Oil Company for fuel and lubricants be accepted as submitted. A unanimous affirmative vote was recorded.

City Manager Maclin introduced Stephen Abraham, formerly of the City of Farmers Branch, who was recently hired as the City Planner.

11. EXECUTIVE SESSION

Regular session adjourned at 5:35 p.m. to enter into Executive Session. Mayor Bronaugh reconvened regular session at 6:05 p.m. and stated that the Commission had discussed personnel matters and appointments to various Boards.

12. APPOINTMENTS - APPROVED - EXAMINING & SUPERVISING BOARD OF ELECTRICIANS - PLANNING & ZONING COMMISSION

Mayor Bronaugh stated that appointments to the Examining & Supervising Board of Electricians to replace long-time members Don Cutler who had served since 1977, and Bob Beddingfield who had served since 1972, would be considered for these two positions.

Motion was made by Commissioner Danny Roper and seconded by Commissioner Bob Bowman that Gary Alexander be appointed to the Examining & Supervising Board of Electricians. A unanimous affirmative vote was recorded.

Motion was made by Commissioner Paul Mayberry and seconded by Commissioner Don Boyd that Joe Trevathan be appointed to the Examining & Supervising Board of Electricians. A unanimous affirmative vote was recorded.

Motion was made by Commissioner Bob Bowman and seconded by Commissioner Jack Gorden that Dale Green be reappointed to the

Planning & Zoning Commission. A unanimous affirmative vote was recorded.

Mayor Bronaugh stated that he had been informed that Steve Pawlak, a member of the Lufkin Board of Development, had moved and that a replacement member to this Board needed to be appointed.

City Manager Maclin stated that the name of Jay Pandya, Manager of the Holiday House Motel, had been submitted by members of the Lufkin Board of Development for consideration. City Manager Maclin stated that he would contact Mr. Pandya and contingent upon his willingness to serve on this Board, he would bring this item back as a formal agenda item for the next meeting.

13. COMMENTS

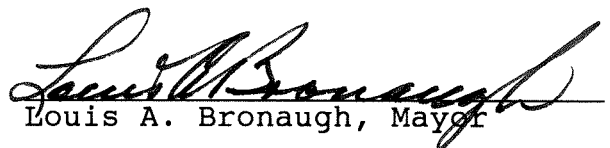
City Manager Maclin stated that the following dates have been set for budget workshop meetings for Department Heads to meet with the Commissioners:

June 20 - 3-6 P.M.
July 1 - 3-7:30 P.M.
July 2 - 3-5 P.M.

Commissioner Simond stated that he had received a telephone call from Regina Anthony with the Justice Department in Washington, D. C. in regard to the recent annexation of Brookhollow No. 12. Commissioner Simond stated that Ms. Anthony questioned why residents of Cedar Grove have not been annexed into the City. City Manager Maclin stated that the residents have never submitted a petition for annexation. City Manager Maclin stated that he has thoroughly reviewed the contract which was signed in 1964 between the Cedar Grove Water District and the City of Lufkin and residents do not pay 1 1/2 times the rate for water. City Manager Maclin stated that if this area is annexed, the City will have to take over the Water District.

Mayor Bronaugh stated that the caps for each of the Commissioners were compliments of Dawn Bruce with the Lufkin Visitors Convention Bureau.

14. There being no further business for discussion, meeting adjourned at 6:25 p.m.


Louis A. Bronaugh, Mayor

ATTEST:


Atha Stokes, City Secretary