

**MINUTES OF REGULAR MEETING OF THE CITY COUNCIL OF  
THE CITY OF LUFKIN, TEXAS, HELD ON THE  
17TH DAY OF OCTOBER, 1995 AT 5:00 P. M.**

On the 17th day of October, 1995 the City Council of the City of Lufkin, Texas, convened in a regular meeting in the Council Chambers of City Hall with the following members thereof, to wit:

Louis Bronaugh	Mayor
Don Boyd	Mayor pro tem
Percy Simond, Jr.	Councilmember, Ward No. 1
Betty Jones	Councilmember, Ward No. 3
Bob Bowman	Councilmember, Ward No. 4
Jack Gorden, Jr.	Councilmember, Ward No. 5
Tucker Weems	Councilmember, Ward No. 6
C. G. Maclin	City Manager
Ron Wesch	Asst. City Manager/Public Works
Darryl Mayfield	Asst. City Manager/Finance
Stephen Abraham	City Planner
Bob Flournoy	City Attorney
Atha Stokes	City Secretary

being present when the following business was transacted.

1. Meeting was opened with prayer by Rev. John Greene, Minister, Harmony Hill Baptist Church.

2. Mayor Bronaugh welcomed visitors present, and recognized members of the Leadership Lufkin Program sponsored by the Angelina County Chamber of Commerce.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Jack Gorden, Jr. and seconded by Councilmember Bob Bowman that the minutes of the Regular Meeting of October 3, 1995 be approved as presented. A unanimous affirmative vote was recorded.

4. **ORDINANCE - APPROVED - SECOND READING - ZONING CLASSIFICATION - FM 324 - SOUTHERN PACIFIC RAILROAD - DANIEL McCALL DRIVE - U.S. 59 - COMMERCIAL - HEAVY MANUFACTURING - RESIDENTIAL LARGE**

Mayor Bronaugh stated that the next item for consideration was Second Reading of an Ordinance for appropriate zoning classification for approximately 703 acres of land generally situated east of FM 324 and the Southern Pacific Railroad, south of Loop 287, north of Daniel McCall Drive and west of U. S. 59 currently considered for annexation and certain abutting properties.

Motion was made by Councilmember Don Boyd and seconded by Councilmember Bob Bowman that zoning classification for approximately 703 acres of land generally situated east of FM 324 and the Southern Pacific Railroad, south of Loop 287, north of Daniel McCall Drive and west of U. S. 59, be designated as Commercial, Heavy Manufacturing, and Residential Large, be approved on Second and Final Reading as presented. A unanimous affirmative vote was recorded.

5. **MISSION STATEMENTS - VISION STATEMENTS - GOALS - APPROVED - CITY OF LUFKIN - CITY DEPARTMENTS**

Mayor Bronaugh stated that the next item for consideration was mission statements, vision statements and goals of overall City of Lufkin and for individual City

departments.

City Manager Maclin stated that a lot of time and effort had been put into this document by the Administrative staff, Department Heads and the employees. City Manager Maclin stated that it has been a consolidated effort to provide a focus for the employees of the City in a Mission Statement, and to provide a vision for the Mission Statement, and some values which that Mission Statement will reflect. City Manager Maclin stated that from there the Department Heads were asked to develop their own individual Mission Statements that would reflect the services provided by their departments and then to specify some goals of how they hoped to accomplish that Mission Statement for their specific departmental services. City Manager Maclin stated that included in the Council packet is a colored sheet with the Vision Statement - "Guided by City Council leadership, we will be an organization that offers an excellent quality of life for its citizen." This is followed by the Mission Statement - "To meet the needs of our citizens." And, the Values of Communication, Integrity, Accountability, Teamwork, Work Ethic and Innovation.

City Manager Maclin stated that each department has submitted their Mission Statement, some with generic goals, and some with specific long term and short term goals. City Manager Maclin stated that most of the Department Heads were present at tonight's meeting, and Council is encouraged to ask questions of the Department Heads about their Mission Statements or goals. City Manager Maclin stated that ultimately it is Administration's request that once this is modified to meet the requests of Council, that Council will formally adopt this Vision, Mission and Value Statement, and then it will become the Administration's, Department Heads and employees responsibility to make sure that a high priority and focus is put on the Mission Statement, and place it in numerous locations throughout the City to make sure it becomes a "household" word for everyone.

City Manager Maclin stated that once Council has approved this Mission Statement it will become the main focus of a Lufkin Letter which will go to all the citizens.

Councilmember Bowman stated that he would like to see the Mission Statement placed on all departmental walls, in the entrance to City Hall, the Fire Department and Police Department, Parks & Recreation, every place that a visitor could see it. Councilmember Bowman stated that he would also like to see the Mission Statement reduced to a wallet size card so that every employee could carry one with them.

Councilmember Simond stated that he was not aware that the Department Heads would be present at tonight's meeting, but he had advocated for some time, that every Department Head should be present at every Council meeting to answer questions if they should come up. Councilmember Simond stated that he would like to see the Mission Statement tabled until next meeting and bring the Department Heads back for questions.

Councilmember Boyd stated that, in looking at some of the Departmental goals, it was his opinion that some of these things are already in effect.

In response to question by Councilmember Boyd, City Manager Maclin stated that the City has had an Accident Review Board in effect for the last four years which has been made up entirely of City employees. City Manager Maclin stated that because it was made up of City employees there were some situations where there may not have been an impartial verdict being issued. City Manager Maclin stated that in review of this problem with the Personnel Director and the Police Chief, the possibility of bringing in three independent individuals outside the City and they would become the Review Board, was discussed. Councilmember Boyd stated that instead of establishing an Accident Review Board, the goal should have been to improve the Accident Review Board.

Councilmember Boyd stated that in reviewing the Police Department's goals, it was

his opinion that some of the goals should already be in place, especially demonstrating professionalism in all their activities. Councilmember Boyd stated that he particularly hoped that the Police Department would honor the fourth goal, which is to treat all persons with dignity and respect.

Councilmember Simond stated that it looks as though most of the goals were geared towards long range goals, and it was his opinion that the goals should be on a continuous basis. City Manager Maclin stated that the Department goals will continually be updated to meet the current needs of the City, each Department will be encouraged to meet the immediate concerns along with some long range goals.

In response to question by Councilmember Gorden, City Manager Maclin stated that this document will be updated each year, and will be influenced by the budget in some instances. Councilmember Gorden stated that he would like to commend everyone on their efforts.

Councilmember Bowman stated he would encourage that a statement be added under the Community Development Department's goals that reflects the Council's commitment to economic development and what the City wants to do in that area.

Councilmember Jones stated that she would like to see a standardized uniform format for the goals.

Motion was made by Councilmember Tucker Weems and seconded by Councilmember Jack Gorden, Jr. that the Mission Statements, Vision Statements, and Goals of the City Departments be approved with modifications as directed by the City Council (establishing long term and short term goals and that goals for Economic Development be included). A unanimous affirmative vote was recorded.

#### **6. CITY'S BUILDING CODE REVISION - DISCUSSED - ROOFING ON NEW BUILDINGS**

Mayor Bronaugh stated that the next item for consideration was review or change to the City's Building Code in regards to roofing on new buildings.

Councilmember Simond stated that he wanted to make it clear that this was not his idea but had been prompted by a telephone call by a citizen. Councilmember Simond stated that this citizen felt that school roofs in Lufkin should not be flat roofs because the roof would leak. Councilmember Simond stated that he had spoken to a contractor and was informed that all new roofs installed in the City of Lufkin have a 3/4" fall per foot.

City Attorney Flournoy stated that the City's Building Codes now require an engineer's seal, and the quality of flat roofs is so much greater than it used to be. Mr. Flournoy stated that the City is firm in enforcing the Building Codes.

#### **7. RESOLUTION - APPROVED - MAIN STREET PROGRAM - GREAT AMERICAN MAIN STREET AWARDS COMPETITION - EDWARD D. JONES & CO.**

Mayor Bronaugh stated that the next item for consideration was a Resolution supporting the Main Street program entering the "Great American Main Street Awards" competition.

City Manager Maclin stated that included in the Council packet is a Resolution seeking Council's support for the City of Lufkin's entry into this awards recognition competition.

Main Street Director Dawn Glover stated that this is a national competition sponsored by Edward D. Jones & Company, and is the first year that the City has received an invitation to enter the competition. Ms. Glover stated that there is a \$5,000 prize involved and a lot of recognition for the winner.

Motion was made by Councilmember Bob Bowman and seconded by Councilmember Jack Gorden, Jr. that Resolution supporting the Main Street Program by entering the "Great American Main Street Awards" competition be approved as presented. A unanimous affirmative vote was recorded.

8. **BID - APPROVED - HALF TON TRUCKS - TIPTON FORD NACOGDOCHES - WATER COLLECTIONS - WATER UTILITIES - SOLID WASTE DEPARTMENT**

Mayor Bronaugh stated that the next item for consideration was bids for three 1996 half-ton trucks for various departments of the City.

City Manager Maclin stated that included in the Council packet is a copy of the bid tabulation reflecting five bids that were received. Staff recommendation is to award the bid of Tipton Ford Nacogdoches in the amount of \$45,300.

Motion was made by Councilmember Bob Bowman and seconded by Councilmember Don Boyd that the low bid of Tipton Ford Nacogdoches in the amount of \$45,300 for vehicles in the Water Collections, Water Utilities, and Solid Waste Departments be approved as submitted. A unanimous affirmative vote was recorded.

9. **EXECUTIVE SESSION**

Mayor Bronaugh recessed Regular Session at 5:40 p.m. to enter into Executive Session. Mayor Bronaugh reconvened the meeting at 6:04 p.m. and stated that appointments to Boards and Commissions had been discussed, and no decisions had been made.

10. **COMMENTS**

Councilmember Weems stated that he noticed that the City had some excess cash in the budget at the end of September, which looked real good.

City Manager Maclin stated that a copy of a letter written by Rene Stewart in the Parks Department had been placed on the Council table for review by Councilmembers. City Manager Maclin stated that the Lufkin Mall made their current Christmas decorations available on an application basis, and Ms. Stewart had submitted a request for the City of Lufkin.

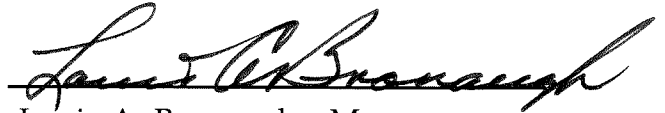
City Manager Maclin stated that the City's request for proposals on the Cedar Creek watershed will be ready next month and will be advertised in November.

City Manager Maclin stated that the DETCOG meeting has been moved to next Monday, October 23rd in Newton.

11. There being no further business for consideration, meeting adjourned at 6:06 p.m.

ATTEST:  


Atha Stokes - City Secretary

  
Louis A. Bronaugh - Mayor