

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
LUFKIN, TEXAS HELD ON THE 5th DAY OF NOVEMBER, 2019**

On the 5th day of November, 2019 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	City Attorney
Jason Arnold	Assistant to the City Manager
Kara Andrepont	City Secretary
Gerald Williamson	Public Safety Director
David Thomas	Police Chief
Duane Freeman	Asst. Fire Chief
Belinda Melancon	Finance Director
Kevin Gee	Engineering Services Director
Michael Flinn	Parks and Recreation Director
Albert Duffield	Water and Sewer Director
Jarod Murphy	Asst. Director Water & Sewer
Scott Hamel	Fleet Maintenance Director
Kent Havard	Solid Waste Director
Bob Samford	Economic Development Director

being present when the following business was transacted.

INVOCATION - The meeting was opened with prayer by Captain Caven Phillips, Lufkin Salvation Army.

PUBLIC COMMENT – Mayor Brown opened the meeting for Public Comments on any posted agenda item at 5:02 p.m. There being none; Mayor Brown closed the Public Comment portion of the meeting.

1. MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD OCTOBER 1, 2019 – APPROVED

Councilmember Lynn Torres moved to approve the minutes of the meeting as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

2. SECOND READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 BUDGET (BUDGET AMENDMENT NO. 1) APPROPRIATING THE FUNDING FROM A DONATION TO THE LUFKIN PARKS AND RECREATION DEPARTMENT– APPROVED

City Manager Wright stated that Staff recommended City Council approve on Second Reading an Ordinance authorizing an amendment to the 2019 – 2020 Operating Budget (Budget Amendment No. 1) appropriating the funding in the amount of \$3000.00 from the Angelina County Heart Alliance for the outfitting of the toddler room in the Lufkin Parks and Recreation Center.

Councilmember Robert Shankle moved to approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

3. PUBLIC HEARING AND FIRST READING OF AN ORDINANCE OF THE CITY OF LUFKIN, TEXAS CHANGING THE ZONING TO "HEAVY MANUFACTURING" FOR PROPERTY LOCATED AT 2803 AND 3107 ELLEN TROUT DRIVE/LOOP 287 - APPROVED

City Manager Wright stated that the owner, Michael Brown, had requested a zone change to "Heavy Manufacturing" for two (2) parcels equaling 8.71 acres with frontage on Ellen Trout Drive/Loop 287. City Manager Wright highlighted the location of the proposed change on the corresponding maps. City Manager Wright furthered that the owner had stated that the zone change request would be for the sale of rock material, but that approval of the zone change would allow for any use listed on the attached sheet of "Heavy Manufacturing" uses. City Manager Wright noted the current zoning for surrounding properties as well as the Future Land Use Map recommendations. City Manager Wright stated that the owner's request would prepare the property for future land development at a location that was excellent for industrial, commercial or manufacturing uses. City Manager Wright furthered that the owner was also considering working with railroad services adjacent to the property to obtain rail service for material delivery. City Manager Wright stated that the request was unanimously approved by the Planning and Zoning Commission during the meeting of October 14, 2019.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on First Reading an Ordinance changing the zoning to "Heavy Manufacturing" for property located at 2803 and 3107 Ellen Trout Drive/Loop 287.

Mayor Brown opened the Public Hearing at 5:06 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the Council.

Councilmember Sarah Murray asked if the location was heavily wooded and whether the location would be clear cut. City Manager Wright stated that the location was lightly wooded and they would have to follow the City's requirements and be required to provide a landscape plan.

Councilmember Mark Hicks moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

4. ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$5,815 FROM THE LUFKIN ASSOCIATING OF REALTORS FOR THE LUFKIN FIRE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 2) APPROPRIATING THE FUNDING - APPROVED

City Manager Wright stated that Staff recommended City Council accept the donation in the amount of \$5,815 from the Lufkin Association of Realtors and approve the First Reading of an Ordinance authorizing Budget Amendment No. 2 appropriating the funding.

Councilmember Robert Shankle moved to accept the grant and approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

5. RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$32,684.46 FROM THE OFFICE OF THE GOVERNOR STATE HOMELAND SECURITY PROGRAM THROUGH DETCOG FOR THE LUFKIN POLICE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 3) APPROPRIATING THE FUNDING - APPROVED

City Manager Wright stated that the Lufkin Police Department had received SWAT Terrorism Preparedness grant funding in the amount of \$32,684.46 from the Office of the Governor State Homeland Security Program through DETCOG. City Manager Wright furthered that the funding would be used for Protective Personal Equipment Ballistic Helmets with headsets and no matching funds were required.

City Manager Wright concluded that Staff recommended City Council accept the grant funding in the amount of \$32,684.46 from the Office of the Governor State Homeland Security Program and approve First Reading of an Ordinance authorizing Budget Amendment No. 3 appropriating the funding.

Councilmember Mark Hicks moved to accept the grant and approve the Ordinance as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

6. RESOLUTION AUTHORIZING ACCEPTANCE OF A U.S. DEPARTMENT OF JUSTICE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR THE LUFKIN POLICE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 4) APPROPRIATING THE FUNDING – APPROVED

City Manager Wright stated that the Lufkin Police Department and the Angelina County Sheriff's Department had been jointly awarded funding from the Justice Assistance Grant in the amount of \$10,167. City Manager Wright furthered that the funds would be distributed evenly between the Lufkin Police Department and the Angelina County Sheriff's Department to be used for law enforcement related needs such as equipment, technology and training.

City Manager Wright concluded that Staff recommended City Council accept the J.A.G. grant funding and approve the First Reading of an Ordinance authorizing Budget Amendment No. 4 appropriating the funding.

Councilmember Guessippina Bonner moved to accept the grant and approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

7. PUBLIC HEARING AND A RESOLUTION AUTHORIZING ACCEPTANCE OF FISCAL YEAR 2019 BULLETPROOF VEST PARTNERSHIP FUNDING THROUGH THE U.S. DEPARTMENT OF JUSTICE FOR THE LUFKIN POLICE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 5) APPROPRIATING THE FUNDING – APPROVED

City Manager Wright stated that this was a grant from the U.S. Department of Justice Bulletproof Vest Partnership in the amount of \$4,860.72 and would require matching funds equal to that amount. City Manager Wright furthered that the funds would come from the 2019-2020 patrol uniform budget from the Police Department. City Manager Wright stated that the funding would aid in the purchase of twelve (12) bullet resistant vests for the Department.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and approve a Resolution authorizing the acceptance of the 2019 Bulletproof Vest Partnership funding in the amount of \$4,860.72 and First Reading of an Ordinance authorizing Budget Amendment No. 5 appropriating the funding.

Mayor Brown opened the Public Hearing at 5:11 p.m. There being no one who wished to speak, the Mayor closed the Public Hearing and moved to comments from the Council.

Councilmember Lynn Torres moved to approve the Resolution accepting the funding and approve the Ordinance as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

8. PURCHASE OF FIVE (5) CHEVROLET TAHOES IN THE AMOUNT OF \$252,258.08 FROM CALDWELL COUNTRY CHEVROLET FOR THE LUFKIN POLICE DEPARTMENT – APPROVED

City Manager Wright stated that the purchase of five (5) Patrol Tahoes for the Lufkin Police Department was included in the Fiscal Year 2019-2020 Budget and that pricing had been secured through the BuyBoard from Caldwell Country Chevrolet in the amount of \$252,258.08. City Manager Wright furthered that the total included three (3) 2020 Chevrolet Police Packages

for the Patrol Division and two (2) Chevrolet Tahoes for the Special Services Division. City Manager Wright stated that funding was available for the units in the Amortization Fund. City Manager Wright furthered that upon receipt of the new vehicles, the old units would be sold through the auction process, as would all existing vehicles in the next four (4) items.

City Manager Wright concluded that Staff recommended City Council approve the purchase of five (5) 2020 Chevrolet Tahoe Police vehicles in the amount of \$252,258.08.

Councilmember Robert Shankle moved to approve the purchase of the vehicles as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

9. PURCHASE OF FIVE (5) FORD TAURUS SEDANS IN THE AMOUNT OF \$119,160 FROM AL MEYER FORD OF LUFKIN FOR THE LUFKIN POLICE DEPARTMENT – APPROVED

City Manager Wright stated that the Fiscal Year 2019-2020 Budget also included funding for the purchase of five (5) mid-size sedans for the Lufkin Police Department. City Manager Wright furthered that pricing had been secured through Al Meyer Ford of Lufkin for a total purchase price of \$119,160 and funding was available for the units in the Amortization Fund. City Manager Wright stated that the sedans would be utilized by the Lufkin Police Department detectives to assist in criminal investigations.

City Manager Wright concluded that Staff recommended City Council approve the purchase of five (5) Ford Taurus sedans for the Lufkin Police Department in the amount of \$119,160 from Al Meyer Ford of Lufkin.

Councilmember Guessippina Bonner moved to approve the purchase of the vehicles as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

10. PURCHASE OF THREE (3) RESIDENTIAL COLLECTION TRUCKS IN THE AMOUNT OF \$921,391.53 FROM RUSH PETERBILT AND HEIL OF TEXAS FOR THE SOLID WASTE DEPARTMENT – APPROVED

City Manager Wright stated that these were three (3) side-loading Residential Collection Trucks and were included in the 2019-2020 Budget and Amortization Funding. City Manager Wright furthered that pricing for the trucks had been secured from a local dealer, Rush Peterbilt and the body would come from Heil of Texas. City Manager Wright stated that the total amount for the trucks would be \$921,391.53 and funding was available through the Amortization Fund. City Manager Wright furthered that the vehicles would be used for residential garbage collection and upon receipt of the new units, the old trucks would be sold through the auction process.

City Manager Wright concluded that Staff recommended City Council approve the purchase of three (3) Residential Collection Trucks in the amount of \$921,391.53 from Rush Peterbilt and Heil of Texas for the Solid Waste Department.

Councilmember Guessippina Bonner asked if this would increase the number of Residential Collection Trucks or if these would be replacements. City Manager Wright stated that these would be replacements for existing front-loading Residential Collection Trucks.

Councilmember Guessippina Bonner moved to approve the purchase of vehicles as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

11. PURCHASE OF A COMMERCIAL COLLECTION TRUCK IN THE AMOUNT OF \$290,393.12 FROM RUSH PETERBILT AND HEIL OF TEXAS FOR THE SOLID WASTE DEPARTMENT – APPROVED

City Manager Wright stated that this would be a front-loader style Commercial Collection Truck used for emptying the dumpsters. City Manager Wright furthered that pricing had been

secured from local dealer Rush Peterbilt and Heil of Texas for a 2020 Peterbilt 520 chassis with a twenty-eight (28) cubic yard front load collection body in the amount of \$290,393.12.

City Manager Wright concluded that Staff recommended City Council approve the purchase of a commercial collection truck in the amount of \$290,393.12 from Rush Peterbilt and Heil of Texas for the Solid Waste Department.

Councilmember Guessippina Bonner moved to approve the purchase of vehicles as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

12. PURCHASE OF A FIRE RESCUE TRUCK IN THE AMOUNT OF \$202,410.90 FROM AL MEYER FORD AND FRAZER FOR THE LUFKIN FIRE DEPARTMENT – APPROVED

City Manager Wright stated that this purchase had been included in the current 2019-2020 Fiscal Budget. City Manager Wright furthered that pricing had been secured through HGAC for a Frazer 10' Urban Command Box in the amount of \$151,075 and a 2020 Ford F550 diesel chassis in the amount of \$51,335.90 from Al Meyer Ford for a total price of \$202,410.90. City Manager Wright stated that the vehicle would be utilized in a front-line capacity to respond to emergency calls within the City and Angelina County.

City Manager Wright concluded that Staff recommended City Council approve the purchase of a new fire rescue truck for the Lufkin Fire Department in the amount of \$202,410.90 from Frazer and Al Meyer Ford.

Councilmember Robert Shankle moved to approve the purchase of the vehicle as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

13. PRESENTATION OF CITY OF LUFKIN FINANCE COMMITTEE REPORT

Finance Director Belinda Melancon updated City Council on the City of Lufkin Quarterly Finance Committee Report.

14. INVESTMENT ADVISOR AGREEMENT BETWEEN THE CITY OF LUFKIN AND VALLEY VIEW CONSULTING, L.L.C. – APPROVED

City Manager Wright stated that the City of Lufkin has been using Valley View Consulting, LLC for the past several years for professional financial services and Dick Long has been the City's financial advisor. City Manager Wright furthered that the agreement and fee schedule would remain the same at an annual fee equal to .08% of the investment portfolio's average month end book value, or the equivalent thereof which is approximately \$31,000 annually.

City Manager Wright concluded that Staff recommended City Council approve an agreement with Valley View Consulting, LLC for professional financial services for the City of Lufkin.

Councilmember Lynn Torres moved to approve the agreement as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

15. ADOPTION OF THE ANNUAL INVESTMENT POLICY OF THE CITY OF LUFKIN – APPROVED

16. ADOPTION OF THE ANNUAL INVESTMENT POLICY FOR THE LUFKIN ECONOMIC DEVELOPMENT CORPORATION – APPROVED

City Manager Wright stated that annually the City of Lufkin must adopt an Investment Policy which governs how funds will be invested and who had the authority to make the investments. City Manager Wright stated that there had been no changes to the document since the previous year.

City Manager Wright concluded that Staff recommended City Council approve both the Investment Policy for the City of Lufkin (Item No. 15) as well as the Investment Policy for the Lufkin Economic Development Corporation (Item No. 16).

Councilmember Guessippina Bonner moved to approve the adoption of both the annual Investment Policy's as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

There being no further business, Mayor Bob Brown adjourned the meeting at 5:22 p.m.




Bob F. Brown, Mayor


Kara Andrepont, City Secretary