

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN,  
TEXAS HELD ON THE 19<sup>TH</sup> DAY OF JANUARY 2016.**

On the 19<sup>th</sup> day of January, 2016 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Victor Travis	Councilmember, Ward No. 1
Robert Shankle	Councilmember Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Steve Floyd	Assistant City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Rodney Ivy	Human Resources Director
Gerald Williamson	Police Chief
Ted Lovett	Fire Chief
Belinda Southern	Finance Director
Dorothy Wilson	Planning Director
Steve Poskey	Street Department Director
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Jason Arnold	Water & Sewer Director
Dale Allred	Inspection Services Director
Sid Munlin	Information Technology Director
Chuck Walker	Public Works Director
Kent Havard	Solid Waste Director
Gorden Henley	Ellen Trout Zoo Director
April Earley	Municipal Court Judge

being present when the following business was transacted.

1. The meeting was opened with prayer by Senior Pastor Jeffrey Moats of Denman Avenue Baptist Church.
2. Mayor Bob F. Brown welcomed visitors present.
3. **MINUTES OF THE COUNCIL REGULAR COUNCIL MEETING HELD JANUARY 5<sup>TH</sup>, 2016 - APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meetings as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

**4. PRESENTATION OF THE CITY OF LUFKIN FINANCE COMMITTEE REPORT**

Finance Director Belinda Southern stated the total portfolio for the quarter ending December 31, 2015 was 44.3 million dollars and further stated this was an increase of 2.2 million dollars from the September ending balance. Finance Director Belinda Southern noted the reason as being late property tax collections. Finance Director Southern stated the average yield for the City of Lufkin’s total portfolio was sixty-five (65) basis points. Finance Director Southern described the changes in the Federal Open Market Committee that contributed to the basis points increase. Finance Director Southern concluded that the basis points increase would reflect in the previous three to four purchased CD accounts.

Mayor Bob F. Brown opened the floor to public comment at 5:04 p.m. There was none.

**OLD BUSINESS**

**5. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS , BY GRANTING A SPECIAL**

**USE PERMIT FOR A DRINKING ESTABLISHMENT IN A "CENTRAL BUSINESS" ZONING DISTRICT FOR THE PROPERTY DESCRIBED AS 3570 CITY OF LUFKIN BLOCK 3, LOT 10-11 AND ADDRESSED AS 119 NORTH FIRST STREET - APPROVED**

City Manager Wright stated this was a second reading of the Ordinance amending the zoning ordinance by granting a Special Use Permit for a "Drinking Establishment". City Manager Wright further stated the subject property was located in a Central Business Zoning district and the properties that surrounded 119 North First Street were also in a Central Business Zoning district. City Manager Wright concluded that the Planning and Zoning Commission and Staff recommended City Council approve the Ordinance granting the Special Use Permit for a Drinking Establishment for the property located at 119 North First Street.

Mayor Brown opened the floor to public comment at 5:06 p.m. There was none.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Mark Hicks seconded the motion and a unanimous vote to approve was recorded.

**NEW BUSINESS**

**6. PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY CHANGING THE ZONING TO "LOCAL BUSSINESS" FOR ONE ACRE OF LAND (ABS 0040 QUINALTY J.L., TRACT 158) ADDRESSED AS 1513 SOUTH CHESTNUT DRIVE - APPROVED**

City Manager Wright stated the owners of 1513 South Chestnut requested a zone change to "Local Business" for the purpose of building a restaurant and operating a catering business. City Manager Wright further stated that west and south of the owner's property were zoned "Residential Large Single Family Dwelling and the property to the north was known as "Local Business" zoning. City Manager Wright stated Lufkin's Future Land Use Plan Map recommended Retail for the owner's property and stated there was a mixture of local businesses and residences that surrounded the subject property. City Manager Wright detailed that north of the site there were some homes and a business (MSGPR public relations firm), south of the site was Gipson Funeral Home and west and slightly north there was a hair salon and Kwik Kopy. City Manager Wright stated east of the owner's site was vacant land owned by Gipson Funeral Home. City Manager Wright concluded both Staff and the Planning and Zoning Commission recommended City Council conduct a Public Hearing and approve the Ordinance changing the zoning to "Local Business" on the property located at 1513 S. Chestnut Street.

Mayor Brown opened the floor to public comment at 5:09 p.m.

Councilmember Mark Hicks requested clarification on the difference between "Neighborhood Retail" and a "Local Business" classification.

Planning and Zoning Director Dorothy Wilson explained.

Mayor Brown closed the floor to public comment at 5:09 p.m.

Councilmember Lynn Torres made a motion to approve the Ordinance as presented. Councilmember Mark Hicks seconded the motion and a unanimous vote to approve was recorded.

**7. PROPOSAL FROM MESA, INC. IN THE AMOUNT OF \$36,500 FOR THE DEVELOPMENT OF A MASTER PLAN FOR THE ELLEN TROUT ZOO - APPROVED**

City Manager Wright stated the Ellen Trout Zoo had grown to almost fill the entire area of the current perimeter fence. City Manager Wright further stated that the current master plan was developed in 1996 and had been completed except for the final project, the gorilla exhibit. City Manager Wright stated the Master Plan would be a site development plan that would guide the future growth and development of the zoo. City Manager Wright stated after review of the submitted proposals Staff recommended the acceptance of the proposal by MESA, Inc. in the amount of \$36,500 for the development of the Ellen Trout Zoo Master Plan. City Manager Wright concluded that the funding for the project would be provided by Friends of the Ellen Trout Zoo, Inc. City Manager Wright asked Gordon Henley, Ellen Trout Zoo Director to explicate on the Master Plan.

Gordon Henley, Director of the Ellen Trout Zoo stated that in February of 1996 the original Master Plan for the Ellen Trout Zoo was adopted. Gordon Henley explained that twenty years (20) had passed since

the original adoption of the Master Plan and since that time the growth and constituency of the zoo had surpassed the original Master Plan. Director Henley listed statistics that supported the fact that the Ellen Trout Zoo was an established attraction that increased patrons and economic growth to the City of Lufkin. Director Henley further discussed future plans for the Ellen Trout Zoo that would increase patron interconnection with nature and would increase tourism to the City of Lufkin.

Councilmember Lynn Torres complimented Director Henley on his staff, organization and dedication to the animals housed at the Ellen Trout Zoo.

City Manager Wright highlighted that a portion of the proposal involved a local engineering design firm which would spread economic growth to other companies in the City of Lufkin.

Ellen Trout Zoo Director, Gordon Henley introduced the attending Friends of the Ellen Trout Zoo Inc. board members and thanked them for their commitment.

Councilmember Mark Hicks made a motion to approve the MESA, Inc. proposal as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

**8. PROPOSAL FROM MESA, INC. IN THE AMOUNT OF \$18,000 FOR THE DEVELOPMENT OF A GORILLA EXHIBIT PLAN FOR THE ELLEN TROUT ZOO – APPROVED**

City Manager Wright stated that Item No. 7 was the final project of the current Ellen Trout Zoo Master Plan and would complete the gorilla exhibit. City Manager Wright further stated that Staff recommended City Council accept the proposal from MESA, Inc. in the amount of \$18,000 for the development of a gorilla exhibit plan for the Ellen Trout Zoo.

Councilmember Robert Shankle made a motion to approve the proposal as presented. Councilmember Sarah Murray seconded the motion to approve and a unanimous vote to approve was recorded.

Mayor Brown thanked those that were present for the show of support.

Ellen Trout Zoo Director Gordon Henley introduced Mark Roberson, the Principal of MESA and explained that the Ellen Trout Zoo had previously worked with MESA and further stated Mr. Roberson understood both the City of Lufkin's budget and expectations.

**9. RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2015/2016 OPERATING BUDGET ( BUDGET AMENDMENT NO. 11) PROVIDING FOR THE SUPPLEMENTAL FUNDS IN THE GENERAL FUND; AND PROVIDING AN EFFECTIVE DATE FOR THE ROLLOVER OF GRANT FUNDING FOR THE LUFKIN POLICE DEPARTMENT BODY WORN CAMERA GRANT PROJECT - APPROVED**

City Manager Wright stated that during the budget process Departments identified projects that would not be completed by the end of the fiscal year and the funding for those projects were "rolled over" into the next fiscal year to be completed. City Manager Wright further stated the Police Department requested carryover of items related to the Temple/Body Camera Grant project. City Manager Wright stated that during the original preparation of the budget, two (2) items were encumbered and one item was rolled over (Budget Amendment No. 3) and the other was not. City Manager Wright further stated that Staff recommended City Council approve a Resolution authorizing Budget Amendment No. 11 for the completion of the body worn camera project for the Lufkin Police Department.

Councilmember Lynn Torres made a motion to approve the Resolution as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

**10. EXECUTIVE SESSION**

Mayor Brown convened Executive Session at 5:25 p.m.

Mayor Brown recessed Executive Session at 6:00 p.m.

**11. AGREEMENT BETWEEN THE CITY OF LUFKIN AND THE LUFKIN CONVENTION AND VISITORS BUREAU - APPROVED**

Councilmember Lynne Torres made a motion to approve the agreement as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

**12. RE-APPOINTMENT OF THE CITY OF LUFKIN MUNICIPAL COURT JUDGE.**

Councilmember Lynn Torres mad a motion to postpone the appointment of the City of Lufkin Municipal Court Judge until February 2, 2016 City Council Meeting. Councilmember Robert Shankle seconded the motion and a unanimous approval to postpone was recorded.

**13. CITY MANAGER'S REPORT**


City Manager Wright detailed the first three pages of the Financial Status Report. City Manager Wright further stated there were no significant changes in the CIP Status Report and offered to answer any questions. There were none.

**13. ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS AND STAFF**

City Manager Wright detailed the various upcoming City sponsored and community events.

Councilmember Robert Shankle clarified that Arbor Day was upcoming in February.

14. There being no more business to address the meeting was adjourned at 6:05 p.m.

  
Bob F. Brown, Mayor

ATTEST:

  
Kara Atwood, City Secretary

