

MINUTES OF REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF LUFKIN, TEXAS, HELD ON THE 15TH DAY OF NOVEMBER, 1988, AT 5:00 P.M.

On the 15th day of November, 1988, the City Commission of the City of Lufkin, Texas, convened in regular meeting in the Council Chambers of City Hall with the following members thereof, to wit:

Louis A. Bronaugh	Mayor
Percy Simond, Jr.	Commissioner, Ward No. 1
Don Boyd	Commissioner, Ward No. 2
Danny Roper	Commissioner, Ward No. 3
Bob Bowman	Commissioner, Ward No. 4
Jack Gorden	Commissioner, Ward No. 5
Paul Mayberry	Commissioner, Ward No. 6
Harvey Westerholm	City Manager
Brian Boudreaux	Assistant City Manager
Ron Wesch	Public Works Director
Bob Flournoy	City Attorney
Atha Stokes	City Secretary

being present when the following business was transacted.

1. Meeting opened with prayer by Rev. John Zabelskas, minister, St. Patrick's Catholic Church.

2. Mayor Bronaugh welcomed visitors present.

3. APPROVAL OF MINUTES

Minutes of regular meeting of November 1, 1988 were approved on a motion by Commissioner Bob Bowman and seconded by Commissioner Don Boyd. A unanimous affirmative vote was recorded.

4. OATHS OF OFFICE ADMINISTERED - HEATING, AIR CONDITIONING AND MECHANICAL REFRIGERATION BOARD - EXAMINING AND SUPERVISING BOARD OF ELECTRICIANS

Mayor Bronaugh administered the oath of office to Jimmy Lawrence, Tom Paxson, Elton Fenley and Rabon Brock, newly appointed members of the Heating, Air Conditioning and Mechanical Refrigeration Board, and to Eugene McClain to the Examining and Supervising Board of Electricians.

Mayor Bronaugh expressed his appreciation to the Board members for their willingness to contribute their time and effort to serve on these City boards.

5. PUBLIC HEARING - TABLED - REINVESTMENT ZONE/TAX ABATEMENT - CORKERN CONSTRUCTION CO. - 1903 SOUTH FIRST STREET (SHONEY'S RESTAURANT)

Mayor Bronaugh stated that a Public Hearing had been scheduled at this time for a Reinvestment Zone for the Tax Abatement Program requested by Corkern Construction Co. covering property located at 1903 South First Street for the construction of a Shoney's Restaurant.

Mayor Bronaugh stated that Mr. Corkern had telephoned the City Manager and said that due to bad weather in his area he would not be able to attend the Public Hearing as scheduled. Mr. Corkern requested that the Public Hearing be rescheduled for the December 6th meeting.

6. DRAINAGE STUDY PROPOSALS - TABLED - CEDAR CREEK BASIN

Mayor Bronaugh stated that the next item for consideration was proposals for a drainage study on Cedar Creek.

Motion was made by Commissioner Bob Bowman and seconded by Commissioner Don Boyd that in view of the rollback election scheduled for January, the drainage study for the Cedar Creek Basin be tabled and rescheduled for a meeting in January. A unanimous affirmative vote was recorded.

7. ORDINANCE - TABLED - FIRST READING - TAX ABATEMENT/REINVESTMENT ZONE - CORKERN CONSTRUCTION CO. - 1903 SOUTH FIRST STREET (SHONEY'S RESTAURANT)

This item was tabled and rescheduled for the December 6th meeting.

8. ORDINANCE - APPROVED - FIRST READING - CLASSIFICATION PLANS - 1988-89 - FIRE AND POLICE DEPARTMENTS

Mayor Bronaugh stated that the next item for consideration was Classification Plans for the Fire and Police Departments for 1988-89.

City Manager Westerholm stated that Civil Service law requires the City Commission to adopt a Classification Plan annually, outlining the positions and number of persons authorized in each position. City Manager Westerholm stated that this is a routine "housekeeping" item which passed the Civil Service Commission unanimously.

Classified positions in the Police Department are:

Police Officer	41
Sergeant	4
Lieutenant	5
Captain	1

Unclassified positions are:

CID Secretary	1
Records Clerk	3
Chief's Secretary	1
Communications Dispatcher	5
Deputy Chief	2
Chief of Police	1

Assistant City Manager Brian Boudreaux stated that the classified and unclassified positions reflect the increase in personnel as recently authorized by the City Commission.

Classified positions in the Fire Department are:

Fire Fighter	21
Driver/Engineer	18
Captains	15
Battalion Chiefs	5

Unclassified positions are:

Ambulance Billing Clerk	1
Secretary	1
Communications Dispatcher	4
Assistant Fire Chief	1
Fire Chief	1

Assistant City Manager Boudreaux stated that the Classification Plan for the Fire Department reflects the change in titles as recently approved by the Civil Service Commission and the addition of an Ambulance Billing Clerk in an unclassified position.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Paul Mayberry that Classification Plans for 1988-89 for the Fire and Police Departments be approved as presented. A unanimous affirmative vote was recorded.

9. FOOD ESTABLISHMENT PERMIT - DISCUSSED

Mayor Bronaugh stated that the next item for consideration was elimination of the Food Establishment Permit.

Angela Quillen, of the Angelina County-Cities Health District, stated that the Health Department has a permitting process for all food establishments in the City and County, and the City's Food Establishment Permit is actually a duplication.

City Manager Westerholm stated that the County-Cities Health District receives \$30,000 annually from the City for this and other purposes.

City Manager Westerholm requested City Attorney Flournoy to draft an Ordinance repealing the Food Establishment Permit for First Reading at the December 6th meeting of the Commission.

10. ORDINANCE - APPROVED - FIRST READING - ROLLBACK ELECTION

Mayor Bronaugh stated that the next item for consideration was acceptance of a petition for the lowering of the City tax rate and First Reading of Ordinance for a Rollback Election.

In response to question, City Secretary Atha Stokes stated that 1,683 signatures of registered voters would meet the legal requirements for the petition, and the petition which was submitted contained 1,780 signatures.

City Manager Westerholm stated that if the rollback election passes, the City will have to reissue tax statements and make refunds at an estimated cost of \$13,000 to \$16,000.

Mayor Bronaugh stated that steps have been taken to reduce the cost of holding the January election and future elections. The cost of the Rollback Election is estimated at \$3,000.

Motion was made by Commissioner Bob Bowman and seconded by Commissioner Paul Mayberry that Petition be accepted and Ordinance approved on First Reading. A unanimous affirmative vote was recorded.

11. INVOICES - APPROVED - EVERETT GRIFFITH AND ASSOCIATES - ANGELINA COUNTY WATER STUDY - HERTY PARK

Mayor Bronaugh stated that the next item for consideration was invoices from Everett Griffith and Associates for the Angelina County Water Study and Herty Park.

Motion was made by Commissioner Paul Mayberry and seconded by Commissioner Bob Bowman that invoice from Everett Griffith and Associates in the amount of \$5,430.96 for the Angelina County Water Study be approved as presented. A unanimous affirmative vote was recorded.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Danny Roper that invoice from Everett Griffith and Associates in the amount of \$2,161.77 for Herty Park be approved as presented. A unanimous affirmative vote was recorded.

12a. BID - APPROVED - EXCAVATOR - WATER AND SEWER DEPARTMENT - EAST TEXAS MACHINERY

Mayor Bronaugh stated that the next item for consideration was bids for an excavator to be used in the Water and Sewer Departments.

Ron Wesch, Public Works Director, stated that he was recommending the bid of East Texas Machinery in the amount of \$63,400 with monthly payments of \$1,537.45.

Motion was made by Commissioner Bob Bowman and seconded by Commissioner Don Boyd that bid of East Texas Machinery in the amount of \$63,400 with monthly payments of \$1,537.45 for the 48-month lease purchase plan be approved as presented. A unanimous affirmative vote was recorded.

12b. INVOICE - APPROVED - PIPE AND MATERIAL - BRENTWOOD DRIVE PROJECT - WATER AND SEWER DEPARTMENTS - BIG STATE UTILITY

Mayor Bronaugh stated that the next item for consideration was bids for pipe and material for the Brentwood Drive project.

Mr. Wesch stated that the low bid for pipe and materials had been received from Ferguson Enterprises of Palestine and the low bid for valves and hydrants had been received from Utility Supply of Houston. The total of the two bids is \$22,615. Mr. Wesch stated that the bid from Big State Utility of Lufkin for pipe, valves and fire hydrants is \$22,748, a difference of \$135, and he would recommend accepting the bid of Big State Utility.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that bid of Big State Utility in the amount of \$22,748 be accepted as presented. A unanimous affirmative vote was recorded.

In response to statement by Commissioner Mayberry that the City might be setting a precedent by accepting the local bid, and not the low bid, City Attorney Flournoy stated that there should not be any problem justifying this particular bid.

12c. BID - APPROVED - BEARINGS - WATER POLLUTION CONTROL PLANT - BEARINGS, INC.

Mayor Bronaugh stated that the next item for consideration was bid for bearings for the Water Pollution Control Plant.

Motion was made by Commissioner Percy Simond and seconded by Commissioner Jack Gorden that bid of Bearings, Inc. in the amount of \$2,564.56 be accepted as presented. A unanimous affirmative vote was recorded.

13. EXECUTIVE SESSION

The Executive Session was tabled until next meeting of the City Commission.

14. INSURANCE WORKSHOP - BLUE RIBBON COMMITTEE - FINANCIAL STATEMENTS

City Manager Westerholm requested that the Commission consider a workshop so that the representatives who are providing the City with insurance will have an opportunity to present their individual plans.

A workshop was set for Monday December 5th at 12:00 noon.

In response to question by Commissioner Roper, Mayor Bronaugh stated that the Blue Ribbon Committee has a meeting set for December 6th at 7:00 a.m. Commissioner Roper requested that the City Manager keep the City Commission informed of the scope of the program, assignments made and progress of same.

After discussion of reviewing the financial statement, it was determined that items exceeding the budget would be highlighted and an explanation of each item would be included with the monthly statement.

15. There being no further business for consideration, meeting adjourned at 5:57 p.m.


Louis A. Bronaugh, Mayor

ATTEST:


Atha Stokes, City Secretary