

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
LUFKIN, TEXAS HELD ON THE 4TH DAY OF JUNE, 2019**

On the 4th day of June, 2019 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	City Attorney
Jason Arnold	Assistant to the City Manager
Kara Andrepont	City Secretary
Rodney Ivy	Human Resource Director
Gerald Williamson	Public Safety Director
Ted Lovett	Fire Chief
Belinda Melancon	Finance Director
Dorothy Wilson	Asst. Director Planning & Zoning
Kevin Gee	Engineering Services Director
Michael Flinn	Parks and Recreation Director
Albert Duffield	Water & Sewer Director
Kent Havard	Solid Waste Director
Bob Samford	Economic Development Director

being present when the following business was transacted.

1. The meeting was opened with a moment of silence for the Virginia Beach victims and followed with prayer by Pastor Gene Hazell, Fairview Baptist Church.
2. Mayor Bob F. Brown welcomed visitors present.
3. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD MAY 21, 2019 – APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meeting as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

4. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY GRANTING A SPECIAL USE PERMIT FOR A SHELTERED CARE FACILITY IN A “COMMERCIAL” ZONING DISTRICT ON PROPERTY ADDRESSED AS 300 NORTH BYNUM STREET – APPROVED**

City Manager Wright stated that Staff recommended City Council conduct a Public Hearing and consider on Second Reading an Ordinance amending the Zoning Ordinance of the City of Lufkin, Texas by granting a Special Use Permit for a sheltered care facility in a “Commercial” zoning district on property addressed at 300 North Bynum Street.

Mayor Brown opened the Public Hearing at 5:02 p.m. There being no one who wished to speak the Mayor closed the Public Hearing and moved to comments from the City Council.

Councilmember Mark Hicks moved to approve the Ordinance as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

5. SECOND READING OF AN ORDINANCE PROVIDING FOR THE CLOSURE AND CONVEYANCE OF AN UDEVELOPED ALLEY BOUNDED BY HOMER BOULEVARD AND MONTROSE STREET – APPROVED

City Manager Wright stated that Staff recommended City Council approve the Second Reading of an Ordinance providing for the closure and conveyance of an undeveloped alley bounded by Homer Boulevard and Montrose Street and sale to Calvary Baptist Church for fair market value of the same.

Councilmember Robert Shankle moved to approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

6. SECOND READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2018 – 2019 OPERATING BUDGET (BUDGET AMENDMENT NO. 20) PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL, HOTEL/MOTEL TAX, SPECIAL RECREATION, PINES THEATER SPECIAL EVENTS, ELLEN TROUT ZOO BUILDING, COURT SECURITY/TECHNOLOGY, MAIN STREET/COMMUNITY DEVELOPMENT DOWNTOWN IMPROVEMENTS, ANIMAL SERVICES – KURTH GRANT, ANIMAL SERVICES – ANIMAL ATTIC, ECONOMIC DEVELOPMENT, LUFKIN CONVENTION AND VISITORS BUREAU, GENERAL FUND CONSTRUCTION FUND, SOLID WASTE RENEWAL AND REPLACEMENT, WATER/WASTEWATER, SOLID WASTE AND RECYCLING AND EQUIPMENT ACQUISITION AND REPLACEMENT FUNDS; AND PROVIDING AND EFFECTIVE DATE – APPROVED

City Manager Wright stated that Staff commonly referred to the Budget Amendment as the Mid-Year Budget Amendment.

City Manager Wright concluded that Staff recommended City Council approve the Second Reading of an Ordinance authorizing Budget Amendment No. 20, modifying the 2018 – 2019 Annual Budget to provide appropriate funding for each department for the remainder of the fiscal year.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

7. FIRST READING OF AN ORDINANCE AMENDING THE FEE SCHEDULE FOR BUILDING AND INSPECTION FEES IN THE CITY OF LUFKIN CODE OF ORDINANCES – APPROVED

City Manager Wright stated that on May 21st, without any prior information being given to municipalities, Governor Greg Abbott signed a bill into law that changed the way cities must calculate their building permit and inspection fees. City Manager Wright furthered that the bill became effective immediately and due to the passage of the legislation, the City could no longer charge for any building permit or collect inspection fees. City Manager Wright furthered that Staff had researched and proposed the adoption of a new fee schedule that was based on a different method such as base permit fees and square footage. City Manager Wright stated that due to the expedited process; there might be a need in the future for adjustments to the fee schedule. City Manager Wright asked Engineering Services Director, Kevin Gee to summarize how the new proposed fee schedule was attained. Director Gee summarized that in order to development a new fee schedule, Staff had looked at what costs were to permit, inspect and insure compliance with the current codes and ordinances.

City Manager Wright concluded that Staff recommended City Council consider on First Reading an Ordinance amending the Fee Schedule for Building and Inspection Fees in the City of Lufkin Code of Ordinances.

Councilmember Guessippina Bonner asked if it would be possible to modify the Fee Schedule in the future if needed and if the modification would come back through City Council for approval. City Manager Wright verified that the fee schedule could be modified

in the future and those changes would need to be approved by City Council. Councilmember Rocky Thigpen posed a question concerning the set fees for some permits. Director Gee explained that the current fee schedule for both set fees and calculated fees would be deleted and replaced with a new fee schedule. Councilmember Mark Hicks asked if a change could be made to the set fee for a tent permit from a flat forty dollar permit fee to twenty dollars for tents 20' x 20' in size and forty dollars for anything larger.

Councilmember Mark Hicks voted to approve the Ordinance as presented with modifications. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

8. ACCEPTANCE OF FUNDING IN THE AMOUNT OF \$1,235 FROM THE DEEP EAST TEXAS REGIONAL ADVISORY COUNCIL (DETRAC) FOR THE LUFKIN FIRE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2018 – 2019 OPERATING BUDGET (BUDGET AMENDMENT NO. 21) APPROPRIATING THE FUNDING – APPROVED

City Manager Wright stated as participants in the Deep East Texas Regional Advisory Council (DETRAC), the Lufkin Fire Department received annual distributions of State funds to use on local Fire/EMS projects and activities. City Manager Wright furthered that the Fire Department had recently received funding in the amount of \$1,235 which would be used for the purchase of EMS Equipment.

City Manager Wright concluded that Staff recommended City Council accept the funding in the amount of \$1,235 from the Deep East Texas Regional Advisory Council (DETRAC) for the Lufkin Fire Department and approve the First Reading of an Ordinance authorizing an amendment to the 2018 – 2019 Operating Budget (Budget Amendment No. 21) appropriating the funding.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

9. EXECUTIVE SESSION:

An Executive Session was not needed.

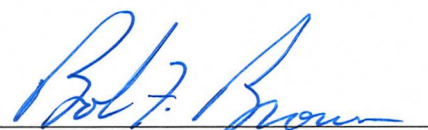
10. ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS AND STAFF

City Manager Wright highlighted events and upcoming meetings on the Calendar. City Manager Wright commended and recognized Water and Sewer Director, Albert Duffield for recent assistance in helping a young man in the community that was lost be returned to his family.

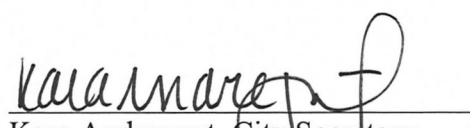
11. There being no further business for consideration, the meeting adjourned at 5:17 p.m.



ATTEST:



Bob F. Brown, Mayor



Kara Andrepont, City Secretary