

**MINUTES OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
LUFKIN, TEXAS, HELD ON THE  
20<sup>th</sup> DAY OF MARCH 2001 AT 5:00 P. M.**

On the 20<sup>th</sup> day of March 2001 the City Council of the City of Lufkin, Texas, convened in a regular meeting in the Council Chambers of City Hall with the following members thereof, to wit:

Louis Bronaugh	Mayor
R. L. Kuykendall	Mayor pro tem
Don Boyd	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Bob Bowman	Councilmember, Ward No. 4
Jack Gorden, Jr.	Councilmember, Ward No. 5
Dennis Robertson	Councilmember, Ward No. 6
C. G. Maclin	City Manager
James Hager	Asst. City Manager/Finance
Atha Stokes Martin	City Secretary
Bob Flournoy	City Attorney
Keith Wright	City Engineer
Kenneth Williams	Director of Public Works
Stephen Abraham	Director of Planning

Being present when the following business was transacted.

1. Reverend Polly Goodier, First Christian Church, opened meeting with prayer.
2. Mayor Bronaugh welcomed visitors present. Mayor Bronaugh recognized Boy Scouts from Troop 121 from the First United Methodist Church and Troop 134 sponsored by the First Christian Church: Neal Naranjo, Casey Fitzgerald, Brett Thomas, Shawn Cox, Brian Sheffield, Matt Momen and David Johnson.

**3. APPROVAL OF MINUTES**

Motion was made by Councilmember Don Boyd and seconded by Councilmember R. L. Kuykendall that minutes of the regular meeting of March 6, 2001 be approved as presented. A unanimous affirmative vote was recorded.

**4. ORDINANCE – APPROVED – SECOND READING – ZONE CHANGE –  
SMALL SINGLE FAMILY DWELLING TO APARTMENT – W. C. DENMAN  
ADDITION – 504 HOME STREET – DENNIS DUNTON**

Mayor Bronaugh stated that the next item for consideration was Second Reading of an Ordinance to change the zoning from “Small Single Family Dwelling” to “Apartment” on property described as Lots 3 and 4, Block 33 of the W. C. Denman Addition and more commonly known as 504 Homer Street as requested by Dennis Dunton.

Motion was made by Councilmember Don Boyd and seconded by Councilmember Bob Bowman that Ordinance to change the zoning from “Small Single Family Dwelling” to “Apartment” on property described as Lots 3 and 4, Block 33 of the W. C. Denman Addition and more commonly known as 504 Homer Street as requested by Dennis Dunton be approved on Second and Final Reading as presented. A unanimous affirmative vote was recorded.

**5. ORDINANCE – APPROVED – SECOND READING – ZONE CHANGE – LARGE  
SINGLE FAMILY DWELLING AND APARTMENT TO NEIGHBORHOOD RETAIL –  
CROOKED CREEK DRIVE – LOOP 287 - CHRISTOPHER WEIBLINGER – MACK  
COWARD**

Mayor Bronaugh stated that the first item for consideration was Second Reading of an Ordinance to change the zoning from "Large Single Family Dwelling and Apartment" to "Neighborhood Retail" on approximately 1.084 acres of land located at the southwest corner of Crooked Creek Drive and Loop 287 as requested by Christopher Weiblinger on behalf of Mack Coward.

Motion was made by Councilmember Bob Bowman and seconded by Councilmember Dennis Robertson that Ordinance to change the zoning from "Large Single Family Dwelling and Apartment" to "Neighborhood Retail" on approximately 1.084 acres of land located at the southwest corner of Crooked Creek Drive and Loop 287 as requested by Christopher Weiblinger on behalf of Mack Coward be approved on Second and Final Reading as presented. The following vote was recorded:

Aye: Councilmembers Bowman, Robertson, Boyd, Torres and Mayor Bronaugh  
Nay: Councilmember Kuykendall

Motion carried with five affirmative votes. (Councilmember Gorden was late and had not yet arrived when the vote was taken.)

**6. RESOLUTION - APPROVED - REVISION OF 1999 CAPITAL IMPROVEMENTS PROGRAM AND FUNDING OF PARK IMPROVEMENTS FUND DEFICIT**

Mayor Bronaugh stated that the next item for consideration was a Resolution revising the 1999 Capital Improvements Program and Funding of Park Improvements Fund Deficit.

City Manager Maclin stated that included in the Council packet is a memorandum of explanation from the Asst. City Manager. Mr. Maclin stated that basically this is a housekeeping item, and some of the items have already been discussed in previous meetings. Mr. Maclin stated that this is the paper trail necessary for documentation purposes.

City Manager Maclin stated that the Park Improvement Fund goes back to the Azalea Trail project, which had four different funding sources - public grants from the Texas Parks & Wildlife and TxDOT, private grants from private foundations including the Temple Foundation, and there was City match. Mr. Maclin stated that there was a \$17,000 shortage in that fund that needed to be transferred from other funds and staff is proposing that these funds be taken from the Recreation Fund. Mr. Maclin stated that this is an opportunity to zero out that fund so staff can bring closure to that particular fund. Mr. Maclin stated that this does not include any current projects.

Motion was made by Councilmember Bob Bowman and seconded by Councilmember R. L. Kuykendall that Resolution revising the 1999 Capital Improvements Program and Funding of Park Improvements Fund Deficit be approved as presented. A unanimous affirmative vote was recorded.

**7. CONTRACT - APPROVED - PHASE I - INFILTRATION AND INFLOW STUDY - CITY SANITATION SYSTEM - CLAUNCH & MILLER, INC./EVERETT GRIFFITH & ASSOCIATES, INC.**

Mayor Bronaugh stated that the next item for consideration was award of contract to engineering firm for Phase I of an Infiltration and Inflow Study for the City's sanitation system.

City Manager Maclin stated that included in the Council packet is a memorandum of overview from the City Engineer along with the letters of acknowledgement of each of the proposals that were submitted, followed by a scoring tabulation sheet for each of the firms that submitted proposals. Mr. Maclin stated that this is a project that Council discussed in the budget process last year and is something that the City is required to do to meet EPA and TNRCC requirements to identify those locations in the City's sanitary system where there are leaks from the system or inflow from old pipes that need to be replaced allowing ground water or other surface water run-off into the sanitary system. Mr. Maclin stated that staff is seeking authorization to go to the

number one scored proposal and try to negotiate a successful contract within the budgets that have been allocated. Mr. Maclin stated that if staff is unable to achieve that desired result with the first choice in the scoring criteria then staff would automatically go to the second choice and then the third choice. Mr. Maclin stated that this process was done on the Zoo Master Plan and staff actually had to go to their third choice before they could get a company they could afford. Mr. Maclin stated that the City is not able in the proposal process to consider costs; that comes during the negotiation stage.

Keith Wright, City Engineer, stated that staff sent out an RFQ explaining the project and listing every task that they wanted the engineers to complete in accomplishing the proposed study. Mr. Wright stated that staff also sent the engineers scoring criteria of how they would review each proposal and each interview. Mr. Wright stated that that criterion is shown in the table that is included in the Council packet. Mr. Wright stated that the first criteria was professional qualification, and then related experience, experience and availability of the Project Manager, the understanding of the project as it was proposed, familiarity with rules and regulations and the ability to meet the schedule. Mr. Wright stated that each one of these items were addressed by the engineers based on their interview with City staff which included himself, the Public Works Director, the Engineering Superintendent, GIS manager, Water Utilities Manager and the Sewer Rehab Superintendent. Mr. Wright stated that each interview lasted about two hours and every one scored individually and then they were compiled and ranked according to those scores. Mr. Wright stated that each one of the engineering firms had a significant amount of experience in infiltration and inflow studies and each one was teamed up with a local engineering firm.

In response to question by Councilmember Robertson, Mr. Wright stated that there are several ways that the engineering firms can use the local engineering firms; some of the ways is in data collection, surveying, compiling data, their familiarity with the City's system and reviewing plans that have been completed in the past. Mr. Wright stated that EGA would be a sub-contractor to the prime contractor, which is Claunch & Miller, Inc.

In response to question by Councilmember Robertson, Mr. Wright stated that this is Phase I of the Kit McConnico lift station drainage area. Mr. Wright stated that there will be three phases and these were presented to Council at the Retreat last year. Mr. Wright stated that this project would be accomplished in three phases over a three-year period.

In response to question by Councilmember Robertson, Mr. Wright stated that staff proposes staying with one firm throughout the project. Mr. Wright stated that it makes it hard when you start changing your engineers and methods in the middle of a project because everyone does things differently.

In response to question by Councilmember Gorden, Mr. Wright stated that the funds for this phase of the project (\$135,000) are budgeted in the operating budget of the Sewer Rehab Department. City Manager Maclin stated that if Council wants staff to bring this project back for Phase II they can, but there is continuity that can be gained by staying with the first firm, especially if this turns out to be a positive experience.

Mr. Wright stated that City staff is being trained for projects like this, which will allow staff to scale back the participation of the consultants in each Phase where the City staff can perform the majority of the work. Mr. Wright stated that some of the cost of Phase I would be for training City staff.

Motion was made by Councilmember Dennis Robertson and seconded by Councilmember Jack Gorden, Jr. to award a contract to the engineering firm of Claunch & Miller, Inc./Everett Griffith & Associates, Inc. for Phase I of an Infiltration and Inflow Study for the City's sanitation system. A unanimous affirmative vote was recorded.

**8a. BID – APPROVED – INSTALLATION OF OPTICAN TRAFFIC CONTROL DEVICES – STREET DEPARTMENT – CONSOLIDATED TRAFFIC CONTROL**

Mayor Bronaugh stated that the next item for consideration was bid for Optican Traffic Control Devices for the Street Department.

City Manager Maclin stated that included in the Council packet is the bid tabulation for this project. Mr. Maclin stated that this was an item that in years past the City would buy the equipment and TxDOT would install it, but now they have determined that they do not have the time to continue to do these installations. Mr. Maclin stated that in order to get the pre-exempt systems which allows the emergency vehicles to trigger the traffic light to turn green for them to go through intersections to improve their response time the City will have to get the installations done themselves. Mr. Maclin stated that staff went out for bids and the low bid was received from Consolidated Traffic Control in the amount of \$15,300.

In response to question by Councilmember Boyd, Mr. Maclin stated that there will still be a need for 12 more systems at intersections, but we are making progress. Mr. Maclin stated that the City has been working on this project for five years.

Motion was made by Councilmember Bob Bowman and seconded by Councilmember Dennis Robertson that bid of Consolidated Traffic Control in the amount of \$15,300 for optican traffic control devices for the Street Department be approved as submitted. A unanimous affirmative vote was recorded.

**8b. BID – APPROVED – BACKHOE – WATER UTILITIES DEPARTMENT – TEXAS TIMBERJACK**

Mayor Bronaugh stated that the next item for consideration was bids for a backhoe to be used in the Water Utilities Department.

City Manager Maclin stated that included in the Council packet is a notice to bidders and the bid tabulation. Mr. Maclin stated that the low bid received was from Texas Timberjack in the amount of \$49,065.

In response to question by Councilmember Robertson, Mr. Maclin stated that this would be replacing an existing piece of equipment with new equipment.

Motion was made by Councilmember Bob Bowman and seconded by Councilmember R. L. Kuykendall that bid of Texas Timberjack in the amount of \$49,065 for a backhoe to be used in the Water Utilities Department be approved as submitted. A unanimous affirmative vote was recorded.

**9. CALENDAR NOTATIONS FROM MAYOR, COUNCILMEMBERS AND CITY MANAGER**

City Manager Maclin stated that a draft copy of the Annual Report was on the Council table for Councilmembers. Mr. Maclin stated that this is a device that staff intends to use as a marketing information piece for business and industry, both existing industry as well as prospective industry. Mr. Maclin stated that this includes in the back section a portion of the information from the annual audit that was just recently completed. Mr. Maclin stated that in the front section it includes highlights of the past year in terms of statistical information, but more specifically in terms of projects that have been accomplished in the Public Works, Public Safety, Community Development, Parks & Leisure Services areas and concludes with the most recent information from the audit. Mr. Maclin stated that this is an in-house publication to be provided to area industry, Chamber of Commerce, Economic Development Corporation, as well as our own information that staff sends out to prospective industry and other individuals who request information about the City. Mr. Maclin stated that he would to ask Council members to review the report and if they find any errors or corrections to please forward those to his office by the end of the week. Mr. Maclin stated that 1995 was the last time staff did anything similar to this and is something that he hopes to do on an annual basis using in-house equipment and personnel so the cost is minimal to the City budget but the product is a quality product.

City Manager Maclin stated that since the last Council meeting staff has received census information through the Internet. Mr. Maclin stated that the County numbers were pretty much right on target in terms of the projections. Mr. Maclin stated that the City came in 2,000 less than they were expecting; we were expecting 34,500 but received a count of 32,709. Mr. Maclin stated that in June or July the Census Bureau would provide the challenge data or the opportunity for cities to challenge the numbers by showing the number of residents from the Postal Service and the number of water meter connections.

City Manager Maclin stated that Friday evening there would be pre-opening reception of the new Library.

City Manager Maclin stated that next Thursday the DETCOG meeting will be held in San Jacinto County at the Waterwood Country Club.

City Manager Maclin stated that the Groundwater Bill for Angelina/Nacogdoches County will go before the House Natural Resource Committee next Wednesday, March 28<sup>th</sup> at 3:00 p. m. for a hearing.

City Manager Maclin stated that this Saturday, March 24, from 8:00 a.m. until 11:00 a.m. there would be a leadership seminar for the community that is aimed at anyone in a corporation leadership position. Mr. Maclin stated that the seminar will be "Developing the Leader Within You" led by John Maxwell.

10. There being no further business for consideration, meeting adjourned at 5:28 p.m.



Louis A. Bronaugh  
Mayor

ATTEST:



Atha Martin  
City Secretary