

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 18TH DAY OF AUGUST, 2020

On the 18th day of August, 2020 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Bruce Green	Interim City Manager
Erika Neill	Acting City Attorney
Jason Arnold	Assistant City Manager
Kara Andrepont	City Secretary
Rodney Ivy	Human Resource Director
Gerald Williamson	Public Safety Director
David Thomas	Police Chief
Ryan Watson	Asst. Fire Chief
Belinda Melancon	Finance Director
Kevin Gee	Engineering Services Director
Scott Rayburn	Planning Director
Calvin Toups	Building Official
Michael Flinn	Parks and Recreation Director
Albert Duffield	Water & Sewer Director
Sid Munlin	IT Director
Kent Havard	Solid Waste Director

being present when the following business was transacted.

INVOCATION – Mayor Brown requested a moment of silence in memory of Mrs. J.P. McDonald, long-time director of the Museum of East Texas. The meeting was then opened with prayer by Reverend Randall K. Green, Christ Congregational Church.

PUBLIC COMMENT – Mayor Brown opened the meeting for Public Comment on any posted agenda item at 5:01 p.m. There being no one who wished to speak, Mayor Brown closed the Public Comment portion of the meeting.

1. MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 4, 2020 – APPROVED.

Councilmember Lynn Torres moved to approve the minutes of the meeting as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

2. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY CHANGING THE ZONING TO “COMMERCIAL” ON PROPERTY ADDRESSED AS 1212 EAST LUFKIN AVENUE – APPROVED.

Interim City Manager Green stated the applicant, Amy Padilla, was requesting a zone change from “Residential Small” to “Commercial” for property located at 1212 E. Lufkin Avenue. Interim City Manager Green highlighted the location of property on corresponding maps and provided information on the current zoning of neighboring properties. Interim City Manager Green stated the request was unanimously approved by the Planning and Zoning Commission during the July 27th meeting.

Interim City Manager Green concluded Staff recommended City Council conduct a Public Hearing and consider on Second Reading an Ordinance changing the zoning to “Commercial” for property addressed as 1212 E. Lufkin Avenue.

Mayor Brown opened the Public Hearing at 5:03 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and requested comments from the Council. There were none.

Councilmember Guessippina Bonner moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

3. ESTABLISHING SEPTEMBER 1ST, AND SEPTEMBER 15TH AS CITY COUNCIL MEETING DATES TO CONDUCT PUBLIC HEARINGS, ESTABLISH A TAX RATE AND CONSIDER APPROVAL OF THE 2020 – 2021 FISCAL YEAR BUDGET FOR THE CITY OF LUFKIN – APPROVED

Interim City Manager Green stated in accordance with State Law, the City Council must establish dates to publicize Public Hearings for the purpose of establishing a tax rate and consider approval of the 2020 – 2021 Fiscal year Budget for the City of Lufkin.

Interim City Manager Green concluded Staff recommended City Council establish September 1st and September 15th, 2020 as City Council meeting dates for the purpose of conducting said Public Hearings, tax rate considerations and adoption of the 2020 – 2021 City of Lufkin Annual Budget.

Councilmember Lynn Torres moved to approve the establishment of the dates to conduct Public Hearings, establish a tax rate and consider approval of the 2020-2021 Fiscal Year Budget for the City of Lufkin. Councilmember Rocky Thigpen seconded the motion and unanimous vote to approve was recorded.

4. FISCAL YEAR 2020 – 2021 FUNDING RECOMMENDATIONS FROM THE CITY OF LUFKIN HOTEL OCCUPANCY TAX FUND BOARD – APPROVED.

Interim City Manager Green stated City Council approved the creation of the Hotel Tax Fund Board in January 2019 which was charged with reviewing applications for funding and making recommendations to City Council regarding the same. Interim City Manager Green furthered this year a total of fifty-seven (57) applications were received from eight (8) entities in the amount of \$350,734.47 and approximately \$213,000 in funding was available for distribution. Interim City Manager Green stated applications were reviewed by the Board on July 16th and the Board had recommended funding \$212,946.25 to the applicants. Interim City Manager Green reviewed the recommended funding and stated a spreadsheet was attached for Council detailing both requested funds and allocations. Interim City Manager Green mentioned that should approved events be cancelled due to issues such as COVID-19, applicants would be allowed to reapply for funding for other events to replace them.

Interim City Manager Green concluded Staff recommended City Council approve the Fiscal Year 2020-2021 Hotel Tax funding as proposed by the Hotel Tax Fund Board.

Councilmember Guessippina Bonner moved to approve the funding as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

5. MEET AND CONFER AGREEMENT WITH THE CITY OF LUFKIN AND THE LUFKIN POLICE ASSOCIATION – APPROVED.

Interim City Manager Green stated the Texas Meet and Confer law permitted police and fire groups to meet with designated management teams to discuss employment matters such as wages, benefits, and working conditions. Interim City Manager Green furthered the City of Lufkin and the Lufkin Police Association (LPA) were currently under a Meet and Confer Agreement running from October 1, 2018 through September 30, 2020. Interim City Manager Green stated the proposed Meet and Confer Agreement had been negotiated between the

Interim City Manager and the LPA representatives and passed in their recent vote. Interim City Manager Green noted that changes to the agreement had been highlighted in red and the agreement had been included in the Council packet for review.

Interim City Manager Green concluded Staff recommended City Council approve a Meet and Confer Agreement between the City of Lufkin and the Lufkin Police Association.

Councilmember Lynn Torres expressed her appreciation with both the City and the Lufkin Police Department regarding how well they worked together regarding the Agreement.

Councilmember Robert Shankle moved to approve the Agreement as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

6. ELECTION SERVICES CONTRACT BETWEEN THE CITY OF LUFKIN AND ANGELINA COUNTY – APPROVED.

Interim City Manager Green stated due to the impact of COVID-19, the 2020 May Election for Ward No. 6 was postponed to the November election date and Angelina County must conduct the City's election, in accordance with Section 42.002 of the Texas Election Code. Interim City Manager Green furthered the contract provided provisions for billing, election workers and delineated the responsibilities of each entity during the election process. Interim City Manager Green stated the term of the contract was for the 2020 November Election only and had been included in the Council packet for review.

Interim City Manager Green concluded Staff recommended City Council consider approval of an Election Services Contract between the City of Lufkin and Angelina County for the November 3, 2020 General Election.

Councilmember Guessippina Bonner moved to approve the Contract as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

7. AWARD OF BID IN THE AMOUNT OF \$192,319.40 TO ANGELINA EXCAVATING, INC. FOR THE CASPER STREET RECONSTRUCTION PROJECT – APPROVED.

Interim City Manager Green stated in April of 2020, City Council authorized the application for a 2020 Texas Community Development Block Grant (TxCDBG) which was approved. Interim City Manager Green furthered the contract with TDA began on January 1, 2020 and would expire on December 31, 2021. Interim City Manager Green stated the City had been awarded funding in the amount of \$275,000 to be used for engineering, administration, and reconstruction of Casper Street and the construction budget for the project was \$200,450. Interim City Manager Green furthered Goodwin-Lasiter-Strong had advertised for construction bids and held a public bid opening on August 12, 2020. Interim City Manager Green stated bids were received from three (3) contractors. Interim City Manager Green noted the low bid was received from Angelina Excavating, Inc., Lufkin, Texas for \$177,494.02 with an additive alternate of 2 inches of addition limestone base for \$14,825.92 for a total of \$192,319.40 and the additive and deductive alternates were included to help ensure a bid within budget.

Interim City Manager Green concluded Staff recommended City Council award a bid to Angelina Excavating, Inc. in the amount of \$192,319.40 for the Casper Street reconstruction project.

Councilmember Lynn Torres moved to approve the award of bid as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

8. PRESENTATION OF THE 2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT – APPROVED.

Interim City Manager Green asked Richard Rudel with Alexander Lankford & Heirs to come forward and present the 2019 Comprehensive Annual Financial Report. Mr. Rudel highlighted the report and stated he would be glad to answer any questions.

Councilmember Guessippina Bonner moved to approve the report as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

9. FINANCIAL STATUS REPORT

Interim City Manager Green reviewed the Financial Status Report and offered to answer any questions. There were none.

There being no further business, Mayor Bob Brown adjourned the meeting at 5:19 p.m.



ATTEST:



Bob F. Brown, Mayor



Kara Andrepon, City Secretary