MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 21st DAY OF AUGUST, 2018

On the 21st day of August , 2018 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	Deputy City Manager/City Attorney
Jason Arnold	Assistant to the City Manager
Seth Elmore	Assistant City Attorney
Kara Andrepont	City Secretary
Rodney Ivy	Human Resource Director
Gerald Williamson	Public Safety Director
Ted Lovett	Fire Chief
Belinda Melancon	Finance Director
Dorothy Wilson	Planning Director
Kevin Gee	Engineering Services Director
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Albert Duffield	Water & Sewer Director
Chuck Walker	Street Department Director
Bob Samford	Economic Development Director

being present when the following business was transacted.

1. The meeting was opened with prayer by Pastor Scott Reed with Calvary Baptist Church.

2. Mayor Bob F. Brown welcomed visitors present.

3. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 7, 2018 – APPROVED**

   Councilmember Lynn Torres moved to approve the minutes of the meeting as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

4. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY CHANGING THE ZONING TO "DUPLEX DWELLING" ON PROPERTY ADDRESSED AS 206, 208, 210, 412, 414 AND 416 TROUT STREET – APPROVED**

   City Manager Wright stated the owner requested a zone change to "Duplex Dwelling" and highlighted the location of the properties as shown on the corresponding maps. City Manager Wright continued that the owner requested the change in order to construct residential housing. City Manager Wright furthered that if approved the property would be platted to meet the requirements of the "Duplex Dwelling" zoning district. City Manager Wright stated that Planning and Zoning had evaluated the site and determined there was room on each lot to accommodate the two-family dwellings. City Manager Wright furthered that the Planning and Zoning Commission approved the request during the meeting of July 23, 2018. City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and approve the Second Reading of the Ordinance changing the zoning to "Duplex Dwelling" on property located at 206, 208, 210, 412, 414, and 416 Trout Street.

Mayor Brown opened the Public Hearing at 5:03 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the City Council. There were none.

Councilmember Guessippina Bonner moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

5. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY CHANGING THE ZONING TO "RESIDENTIAL SMALL SINGLE FAMILY DWELLING" AND THE FUTURE LAND USE MAP DESIGNATION TO "MEDIUM DENSITY RESIDENTIAL" FOR PROPERTY ADDRESSED AS 408 CHURCH STREET - APPROVED**

City Manager Wright stated the applicant had requested the zone change to "Residential Small Single Family Dwelling" and highlighted the location of the properties as shown on the corresponding map. City Manager Wright furthered that if approved the property would be platted into seven (7) lots on which the owner has proposed to build seven (7) new single family dwellings. City Manager Wright stated that the Planning and Zoning Commission had approved the request during the meeting of July 23, 2018. City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and approve the Second Reading of the Ordinance changing the zoning to "Residential Small Single Family Dwelling" and the Future Land Use Map Designation to "Medium Density Residential" for property addressed as 408 Church Street.

Mayor Brown opened the Public Hearing at 5:05 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the City Council.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

6. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY GRANTING A SPECIAL USE PERMIT FOR A VOCATIONAL SCHOOL FOR PROPERTY ADDRESSED AS 3212 COLLEGE DRIVE – APPROVED**

City Manager Wright stated that the owner, C Oliver Investments, LLC, currently operated a cosmetology school and wished to expand the existing location on the adjacent lot. City Manager Wright furthered that a Special Use Permit for a vocational school had been granted for the existing school in 2016. City Manager Wright stated this request was approved by the Planning and Zoning Commission on July 23, 2018. City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and approve the Second Reading of an Ordinance granting a Special Use Permit for a vocational school for property addressed as 3212 College Drive.

Mayor Brown opened the Public Hearing at 5:07 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the City Council.

Councilmember Rocky Thigpen moved to approve the Ordinance as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

7. **PUBLIC HEARING ON THE FISCAL YEAR 2018 – 2019 PROPOSED TAX RATE – NO ACTION TAKEN**

City Manager Wright stated that the current year's tax rate was $0.531135 and furthered that the effective tax rate calculated for Fiscal Year 2019 was $0.520049. City Manager Wright stated that the current tax rate if adopted as proposed in the budget would raise

more total property taxes by $331,382.00. City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing regarding the proposed 2018 – 2019 tax rates.

Mayor Brown opened the Public Hearing at 5:09 p.m. There being no one who wished to speak; Mayor Brown closed the Public Hearing.

There was no action required for this item.

8. **PRESENTATION OF THE CITY OF LUFKIN 2018 - 2019 DRAFT BUDGET AND A PUBLIC HEARING CONCERNING THE PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 – APPROVED**

City Manager Wright stated Staff was pleased to present to Council the City of Lufkin 2018-2019 Annual Budget. City Manager Wright highlighted major funds and significant changes to the proposed budget for Fiscal Year 2018 – 2019 and furthered that the significant changes were included in the Council packets. City Manager Wright stated that across all funds the proposed tax rate of $0.531135 would be divided with $0.381135 for Operations & Maintenance and $0.1500 for debt service. City Manager Wright furthered that there was a proposed three percent (3%) pay increase for all City employees effective October 1, 2018 and a salary survey increase for City police officers and Lieutenants. City Manager Wright stated that several funds had savings from the HTE annual maintenance fee which was divided among the three major funds. City Manager Wright furthered there would be a new fee for use of credit cards in all departments except Utility Collections. City Manager Wright stated there would be significant changes in how the Hotel/Motel funds were allocated. City Manager Wright furthered that he would be glad to answer any questions regarding the proposed budget. There being none, City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on First Reading an appropriations Ordinance adopting a budget for the Fiscal year beginning October 1, 2018 and ending September 30, 2019.

Mayor Brown opened the Public Hearing at 5:14 p.m. There being no one who wished to speak; Mayor Brown closed the Public Hearing.

Councilmember Lynn Torres moved to approve the proposed budget as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

9. **ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LUFKIN AND TWIN DISC, INC. – APPROVED**

City Manager Wright introduced Economic Development Director Bob Samford to present the proposed agreement. Director Samford explained that Twin Disc, Inc. designed, manufactured and sold marine and heavy-duty off-highway power transmission equipment. Director Samford furthered that Twin Disc, Inc. was founded in 1918, headquartered in Racine, Wisconsin and was a publicly traded company on the NASDAQ Stock Exchange. Director Samford detailed for Council the Economic Development incentive package. Director Samford concluded that the City welcomed Twin Disc, Inc. to Lufkin.

City Manager Wright stated that during the 4B Meeting held at noon on August 21, 2018, a unanimous vote to approve the Economic Development incentive package for Twin Disc, Inc. was recorded. City Manager Wright concluded that Staff recommended City Council approve the Economic Development Agreement for Twin Disc, Inc. as presented.

Councilmember Robert Shankle moved to approve the agreement as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

10. **REPLACEMENT OF THE RECYCLING CENTER CONVEYOR BELT AND EQUIPMENT IN THE AMOUNT OF $37,632.13 AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2017-2018 OPERATING BUDGET (BUDGET AMENDMENT NO. 19) APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated the conveyor belt and associated equipment was a twenty-five (25) year old system in need of replacement and was vital to Recycling productions and would halt operations if not replaced. City Manager Wright furthered three (3) bids had been received with the low bidder being Applied Industrial Technologies with a bid of $37,632.13. City Manager Wright stated Staff recommended that City Council approve the purchase of the replacement of the conveyor belt and equipment and the First Reading of an Ordinance authorizing Budget Amendment No. 19 appropriating the funding.

Councilmember Guessippina Bonner made a motion to approve the purchase and the Ordinance. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

11. **GRANT FROM THE DISTRICT 10 LITTLE LEAGUE IN THE AMOUNT OF $1,000 TO THE PARKS AND RECREATION DEPARTMENT IN SUPPORT OF THE LUFKIN LITTLE LEAGUE JUNIORS TEAM AND AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2017-2018 OPERATING BUDGET (BUDGET AMENDMENT NO. 20) APPROPRIATING THE FUNDING – APPROVED**

City Manager Wright stated that the Lufkin Parks and Recreation Department recently received a donation in the amount of $1,000 from the District 10 Little League and these funds were donated to assist with paying for travel needs for the Lufkin Little League Juniors team on their trip to the Junior League World Series. City Manager Wright concluded that Staff recommended City Council accept the donation from the District 10 Little League and approve an Ordinance authorizing Budget Amendment No. 20 appropriating the funding.

Councilmember Shankle moved to accept the grant and approve the Ordinance as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.
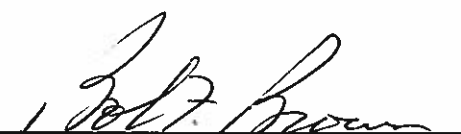
12. **CITY MANAGER REPORT**

City Manager Wright reviewed the major funds and offered to answer any questions regarding the monthly Financial and Project Reports. There were none.
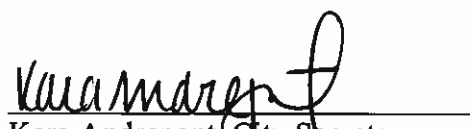
13. **ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBERS AND STAFF**

City Manager Wright highlighted events and upcoming meetings on the Calendar.

14. There being no further business, Mayor Bob Brown adjourned the meeting at 5:27 p.m.

Bob F. Brown, Mayor

ATTEST:

Kara Andrepont, City Secretary