

MINUTES OF REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF LUFKIN, TEXAS, HELD ON THE 5TH DAY OF NOVEMBER, 1991 AT 5:00 P.M.

On the 5th day of November, 1991, the City Commission of the City of Lufkin, Texas, convened in regular meeting in the Council Chambers of City Hall with the following members thereof, to wit:

Louis A. Bronaugh	Mayor
Percy Simond, Jr.	Commissioner, Ward No. 1
Don Boyd	Commissioner, Ward No. 2
Danny Roper	Commissioner, Ward No. 3
Bob Bowman	Commissioner, Ward No. 4
Jack Gorden	Commissioner, Ward No. 5
C. G. Maclin	City Manager
Darryl Mayfield	Asst. City Mgr./Finance
Ron Wesch	Asst. City Mgr./Public Works
Bob Flournoy	City Attorney
Atha Stokes	City Secretary

being present, and

Paul Mayberry	Commissioner, Ward No. 6
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being absent when the following business was transacted.

1. Meeting was opened with prayer by Martin Baker, Director, Godtel Ministries.

2. Mayor Bronaugh welcomed visitors present.

3. Mayor Bronaugh presented Certificate of Commendation to Officer Kevin Mobley in recognition of unselfish and meritorious service of duties involving rescue efforts on October 30, 1991.

4. APPROVAL OF MINUTES

Minutes of Regular Meeting of October 15, 1991 were approved on a motion by Commissioner Don Boyd and seconded by Commissioner Bob Bowman. A unanimous affirmative vote was recorded.

5. AMENDMENT - APPROVED - BUDGET - KURTH MEMORIAL LIBRARY

Mayor Bronaugh stated that the first item for consideration was amendment of Kurth Memorial Library budget.

City Manager Maclin stated that when the budget was approved Kurth Memorial Library's budget had not been finalized and the Library would be coming back to the Commission for an amendment. City Manager Maclin stated that the Commission had approved the exact amount as was in last years budget. City Manager Maclin stated that the Library has finalized their budget and is now requesting the difference of \$11,150 be added to their budget. City Manager Maclin stated that in order to meet the 51% commitment the City will need to amend the 1991-'92 for the Library Fund line item in the amount of \$11,150 with that amount coming from the Contingency Fund.

In response to question by Commissioner Bowman, City Manager Maclin stated that the Library did not have as much carry over as anticipated and that they did not get the amount of funds as was expected from other agencies. City Manager Maclin stated that the Library's unrestricted gifts and grants is anticipated to be lower. City Manager Maclin stated that the endowment fund is dwindling and there was not as much money available as last year.

Motion was made by Commissioner Danny Roper and seconded by Commissioner Bowman that Kurth Memorial Library budget be amended in the amount of \$11,150 with that amount being taken from the Contingency Fund. A unanimous affirmative vote was recorded.

6. PROPOSAL - APPROVED - JONES PARK - POOL RENOVATIONS - TLL
TEMPLE FOUNDATION GRANT - GIL ENGINEERING

Mayor Bronaugh stated that the next item for consideration was proposal for pool renovations at Jones Park.

City Manager Maclin stated that one of the items included in the grant allocation from the TLL Temple Foundation for Jones Park renovations was swimming pool renovations which is a multi-decade old facility and needs major updating. City Manager Maclin stated that the City needed the services of an engineer consultant that could draft the plans and specifications for bid purposes since this was a fairly sizeable portion of the City's grant.

City Manager Maclin stated that staff had sought out a proposal from an Engineering firm that has specialization in parks and recreation facilities and has experience in swimming pool construction and renovation. City Manager Maclin stated that Gil Engineering of Austin has submitted a proposal in the amount of \$5,800.

City Manager Maclin stated that surveying will be done by a local engineer. City Manager Maclin stated that there were bids submitted by local engineering firms to provide the surveying that was needed.

City Manager Maclin stated that staff was requesting approval to contract with Gil Engineering to draft the plans and specifications for pool renovations at Jones Park in the amount of \$5,800.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Jack Gorden to accept proposal of Gil Engineering to draft plans and specifications for renovations to the pool at Jones Park in the amount of \$5,800. A unanimous affirmative vote was recorded.

7. PROPOSAL - APPROVED - REDISTRICTING - DRS. RON CLAUNCH AND
LEON HALLMAN

Mayor Bronaugh stated that the next item for consideration was proposals for redistricting.

City Manager Maclin stated that there were three proposals submitted, two of which provided caps as requested, one of which only gave a quote per hour. City Manager Maclin stated that it is staff's recommendation to accept the low bid of Drs. Ron Claunch and Leon Hallman from Nacogdoches in the amount of \$7,257.

City Manager Maclin stated that it was his understanding that Drs. Ron Claunch and Leon Hallman have had long term success records in terms of approval by the Justice Department. City Manager Maclin stated that they did the Lufkin Independent School District redistricting plan, they have completed the City of Nacogdoches and Nacogdoches County redistricting plan and have nearly completed Angelina County redistricting plan.

Motion was made by Commissioner Jack Gorden and seconded by Commissioner Don Boyd to accept low bid of Drs. Ron Claunch and

Leon Hallman for redistricting in the amount of \$7,257. A unanimous affirmative vote was recorded.

8. CORRECTION - APPROVED - EMS BILLINGS - QUARTERLY WRITE-OFF

Mayor Bronaugh stated that the next item for consideration was correction of quarterly write-off of EMS billings.

Asst. City Manager Mayfield stated that some records were included in error.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman to approve correction to Quarterly Write-off of EMS billings from \$55,164.22 to \$53,443.95. A unanimous affirmative vote was recorded.

9. PROPOSAL - APPROVED - COMPUTER CONSULTING SERVICES - COMPUTER CONSULTING GROUP, INC.

Mayor Bronaugh stated that the next item for consideration was proposal for computer consulting services.

City Manager Maclin stated that the need for computerization was discussed back in the summer. City Manager Maclin stated that \$90,000 of the \$545,000 in the lease/purchase program funds were relating to computer purchases. City Manager Maclin stated that a preliminary plan had been put together of utilization of the computer equipment. City Manager Maclin stated that staff wanted to make sure that a purchase and a commitment of technology of this nature to the City services was done in such a way that it was well planned and would maximize the most cost efficient approach to solving computer needs and services within City Hall. City Manager Maclin stated that staff is recommending to utilize the services of a computer consulting firm.

Asst. City Manager Mayfield stated that four firms had been contacted for proposals for these services. Asst. City Manager Mayfield stated that these companies were asked for proposals to make an assessment of the current computer environment at City Hall, what they would charge to do an evaluation, as well as to propose solutions for the future computer environment.

Asst. City Manager Mayfield stated that staff is trying to network computer services so as to be able to exchange data with other departments.

Asst. City Manager Mayfield stated that staff feels that, rather than connecting everyone to System 36, a file server would be much more cost effective. Asst. City Manager Mayfield stated there are other technologies that are changing in the PC environment which would lend savings. Asst. City Manager Mayfield stated that one of the changes would be to use twisted pair wiring, which currently is what is at City Hall in the telephone systems. Asst. City Manager Mayfield stated that one of these wires could be used as a data wire to avoid having to hard wire through City Hall.

City Manager Maclin stated that in the bid tabulation the Accord Group's bid was \$11,300 plus pocket expenses, the Computer Consulting Group was \$2,500 plus a maximum of \$1,300 for expenses - this would be a maximum of \$3,800 as compared to \$11,300 plus. City Manager Maclin stated that the Accord Group wanted to give more services than were needed, where Computer Consulting Group seemed to be able to more accurately hone in on what the City needed.

City Manager Maclin stated that staff's recommendation is to award the low bid proposal to Computer Consulting Group. City Manager Maclin stated that there is budgeted funds in the professional services within General Fund and Utility Fund to cover these costs.

In response to question by Commissioner Gorden, Asst. City Manager Mayfield stated that there would be one consultant coming.

In response to question by Mayor Bronaugh, Asst. City Manager Mayfield stated that the consultant would be here November 19th and 20th, and will fly out on the 21st.

In response to question by Commissioner Gorden, Asst. City Manager Mayfield stated that he had had past dealings with the people from Computer Consulting Group previous to employment with the City of Lufkin.

In response to question by Commissioner Simond, Asst. City Manager Mayfield stated that the System 36 will not run any networking type of software. Asst. City Manager Mayfield stated that currently for every computer that is using the Lotus software, the City has to buy the Lotus disk. Asst. City Manager Mayfield stated that once the City gets a file server, Lotus can be loaded onto the file server and available to up to 32 users.

In response to question by Commissioner Gorden, Asst. City Manager Mayfield stated that there doesn't have to be a PC at every station and networking saves in the number of printers the City has to buy. Asst. City Manager Mayfield stated that with a network there can be any number of users connected to a printer.

Motion was made by Commissioner Jack Gorden and seconded by Commissioner Don Boyd that proposal of Computer Consulting Group, Inc., not to exceed the amount of \$3,800, be accepted as submitted. A unanimous affirmative vote was recorded.

10. AUTHORIZATION - APPROVED - BID - RECYCLING EQUIPMENT - TLL TEMPLE FOUNDATION GRANT

Mayor Bronaugh stated that the next item for consideration was authorization to bid on equipment as authorized in the TLL Temple Foundation Grant for the Recycling Department.

In response to question by Mayor Bronaugh, City Manager Maclin stated that there is a grand total of \$698,425 worth of four different phases of the recycling grant proposal. City Manager Maclin stated that staff is requesting authorization to include these funds in the 1991-'92 Solid Waste Department Fund budget and to advertise for bids for these items.

City Manager Maclin stated that the City is going to approach this in four phases with TLL Temple Foundation sending the City phases one and two in the near future. City Manager Maclin stated that funds for phase three will probably be sent in December or January, and phase four in late spring or early summer.

City Manager Maclin stated that staff feels that the curbside recycling pilot project is something that should be coordinated with the Neighborhood Alliance or Neighborhood Association for targeting the three hundred homes to participate. City Manager Maclin stated that staff needs additional time in terms of education of those participating as well as education and training of City employees. City Manager Maclin stated that in

the participating neighborhoods there would be once-a-week garbage pickup and once-a-week recycling collection.

Motion was made by Commissioner Bob Bowman and seconded by Commissioner Jack Gorden authorizing staff to advertize for bids. A unanimous affirmative vote was recorded.

11a. BID - APPROVED - SIDE LOADERS - SOLID WASTE DEPARTMENT - BOND EQUIPMENT COMPANY, INC.

Mayor Bronaugh stated that the next item for consideration was bid for two side loaders for the Solid Waste Department.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that low bid of Bond Equipment Company, Inc. in the amount of \$87,700 for each be approved as submitted. A unanimous affirmative vote was recorded.

11b. BID - APPROVED - FRONT END LOADER - SOLID WASTE DEPARTMENT - CLEVELAND MACK SALES OF LUFKIN

Mayor Bronaugh stated that next the item for consideration was bid for front end loader for the Solid Waste Department.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that staff recommendation of Cleveland Mack Sales of Lufkin in the amount of \$100,447.55 be approved as the best bid. A unanimous affirmative vote was recorded.

11c. BID - APPROVED - FENCING - JONES PARK - GATEWAY FENCE COMPANY

Mayor Bronaugh stated that the next item for consideration was bid on fencing for Jones Park.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that low bid of Gateway Fence Company in the amount of \$18,300 be approved as submitted. A unanimous affirmative vote was recorded.

11d. BID - APPROVED - RANGE OFFICE/CLASSROOM BUILDING - POLICE DEPARTMENT - R & H MOBILE HOUSING

Mayor Bronaugh stated that the next item for consideration was bid on range office/classroom building for the Police Department.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that low bid of R & H Mobile Housing in the amount of \$27,760 be approved as submitted. A unanimous affirmative vote was recorded.

11e. BID - APPROVED - THROAT MICROPHONES - S.E.R.T. TEAM - POLICE DEPARTMENT - THE SWAT SHOP

Mayor Bronaugh stated that the next item for consideration was bid on throat microphones for the S.E.R.T. Team.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that low bid of The SWAT Shop in the amount of \$5,417.50 be approved as submitted. A unanimous affirmative vote was recorded.

11f. BID - APPROVED - COMPUTERS AND SOFTWARE - NARCOTICS DEPARTMENT - POLICE DEPARTMENT - DAK INDUSTRIES, INC.

Mayor Bronaugh stated that the next item for consideration was bid on computers and software for the Narcotics Section of the Police Department.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that low bid of DAK Industries, Inc. in the amount of \$3,911.70 be approved as submitted. A unanimous affirmative vote was recorded.

11g. BID - APPROVED - BODY ARMOR - S.E.R.T. TEAM - POLICE DEPARTMENT - DT DISTRIBUTORS

Mayor Bronaugh stated that the next item for consideration was bid on body armor for the S.E.R.T. Team of the Police Department.

Motion was made by Commissioner Don Boyd and seconded by Commissioner Bob Bowman that low bid of DT Distributors in the amount of \$13,613.10 be approved as submitted. A unanimous affirmative vote was recorded.


12. COMMENTS

City Manager Maclin stated that the first issue of The Lufkin Letter, which is a newsletter to the citizens of Lufkin, was mailed today. City Manager Maclin stated that staff feels that this is a good communication tool and hopefully will produce some positive benefits for the City.


Commissioner Bowman complemented staff on the good job that was done on The Lufkin Letter.

In response to question by Mayor Bronaugh, City Manager Maclin stated that Saturday morning is the kick-off of the relocation of the recycling program. City Manager Maclin stated that the relocation will bring all of the recycling program to the Recycling Center that is located at 901 Ellen Trout Drive. City Manager Maclin stated the bins that are at the fire stations will be consolidated at the Recycling Center. City Manager Maclin stated that there will be a new access at the Center that will provide 24-hour, seven day-a-week availability for recycling participation. City Manager Maclin stated that there will be new color coded bins.

13. There being no further business for consideration, meeting adjourned at 5:40 p.m.


Louis A. Bronaugh, Mayor

ATTEST:


Atha Stokes, City Secretary