

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY  
OF LUFKIN, TEXAS HELD ON THE 6<sup>TH</sup> DAY OF DECEMBER, 2011**

On the 6<sup>th</sup> day of December, 2011, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Jack Gorden, Jr.  
Don Langston  
Victor Travis  
Robert Shankle  
Rufus Duncan  
Sarah Murray  
Paul L. Parker  
Keith Wright  
Bruce Green  
Renee Thompson  
Rodney Ivy  
Scott Marcotte  
Ted Lovett  
Belinda Southern  
Steve Floyd  
Steve Poskey  
Mike Akridge  
Barbara Thompson  
Jim Wehmeier  
Dale Allred  
Chuck Walker

Mayor  
Mayor Pro-Tem  
Councilmember, Ward No. 1  
Councilmember, Ward No. 2  
Councilmember, Ward No. 5  
Councilmember, Ward No. 6  
City Manager  
Deputy City Manager  
City Attorney  
City Secretary  
Human Resource Director  
Police Chief  
Interim Fire Chief  
Finance Director  
Public Works Director  
Street Department, Superintendent  
Parks & Leisure Services Director  
Main Street Director  
Economic Development Director  
Inspection Services Director  
Public Utilities Director

being present, and

Lynn Torres

Councilmember, Ward No. 3

being absent, when the following business was transacted:

1. The meeting was opened with prayer by Dr. Brian Wiggins, First Presbyterian Church.
2. Mayor Jack Gorden welcomed visitors present. Mayor Gorden then recognized and welcomed Josh Zeleskey and Kevin Henry who were members of the Leadership Lufkin Class of 2011.

**3. APPROVAL OF MINUTES**

Minutes of the Regular Meeting of November 15, 2011, were approved on a motion by Councilmember Robert Shankle, and seconded by Councilmember Victor Travis. A unanimous affirmative vote was recorded.

**NEW BUSINESS:**

**4. KURTH MEMORIAL LIBRARY BOARD OF DIRECTORS ANNUAL REPORT FOR FY 2010/2011**

Mayor Jack Gorden stated that the next item for consideration was the Kurth Memorial Library Board of Directors Annual Report for FY 2010/2011. Mayor Gorden added that the City had a joint oversight of the Library with the Library Board and that Deputy City Manager Keith Wright would give the Kurth Memorial Library's Board of Directors Annual Report.

Deputy City Manager Keith Wright stated that Walter Borgfeld, Board Member, had asked him to present the Annual Report to the City Council because he was unable to attend the meeting. Deputy City Manager Wright added that the report was for October 2010 through September 2011. Deputy City Manager Wright stated that he would highlight some of the items in the Annual Report that the Council had received in their packets. Deputy City Manager Wright stated that the "patron count" for the past year was one hundred forty-three thousand one hundred ninety-eight (143,198). Deputy City Manager Wright added that the count was up 3.1% over the previous year. Deputy City Manager Wright stated that in 2001-2002 the Library had a "patron count" of eighty-three thousand seven hundred seventeen (83,717), which showed a considerable increase in the activity at the Library.

Deputy City Manager Wright stated that the trend was also reflected in "circulation". Deputy City Manager Wright added that there were one hundred ninety-three thousand two hundred eighty-nine (193,289) items checked out, which included books, audios and videos. Deputy City Manager Wright stated that there were eighty-eight thousand seven hundred ninety-nine (88,799) items in the year 2001-2002. Deputy City Manager Wright explained that this also showed a considerable difference from previous years. Deputy City Manager Wright stated that "circulation" was up 32.5% from the prior year.

Deputy City Manager Wright stated that "patron assistance", which was the help desk, had assisted patrons seventy thousand two hundred forty-two (70,242) times. Deputy City Manager Wright explained that this figure was up a staggering 261.5% over the prior year.

Deputy City Manager Wright stated that "in house material use" was seventy-seven thousand seven hundred fifty-one (77,751) for the year with 28.3% of the amount being public use of computers. Deputy City Manager Wright added that this amount was up 3.75% over previous years.

Deputy City Manager Wright stated that the "library collection" had added twelve thousand two hundred fourteen (12,214) books, which made the age of the "library collection" younger. Deputy City Manager Wright explained that the Library still had over eighty-five thousand four hundred ninety-six (85,496) catalogued items, even after the removal of worn out and obsolete items. Deputy City Manager Wright added that the budget for the collection development was one hundred thousand dollars (\$100,000) for the year, in addition to the eighty thousand dollars (\$80,000) of regular collection items. Deputy City Manager Wright stated that the total amount of one hundred eighty thousand dollars (\$180,000) was available to be used for collection development or the purchase of new materials.

Deputy City Manager Wright stated that the "library furnishings and equipment", under the Technology Replacement Plan, was given thirty-one thousand eight hundred fifty dollars (\$31,850) toward replacing computers by the Library Board during the previous year. Deputy City Manager Wright explained that all of the Library's computers were currently less than five (5) years old. Deputy City Manager Wright added that whenever he began dealing with the Library the computers averaged about eight (8) years of age. Deputy City Manager Wright stated that the Library also added a new sound system and the self check system was upgraded.

Deputy City Manager Wright stated that the SirsiDynix Software (the catalogue system) was put into effect, which was a real crowd pleaser due to the ease of being able to locate materials.

Deputy City Manager Wright stated that there were over five thousand nine hundred (5,900) to six thousand six hundred (6,600) students participating in the "Board Educational Programs". Deputy City Manager Wright added that the annual budget cost for the program was fourteen thousand dollars (\$14,000). Deputy City Manager Wright stated that the program would be continued through the current budget year. Deputy City Manager Wright explained that the program typically involved classes from different school districts throughout the county.

Deputy City Manager Wright stated that there were over seven hundred forty-three (743) registered participants in the Summer Reading Program. Deputy City Manager Wright added that the Summer Reading Program increased from fourteen (14) to eighty-two (82) different

programs. Deputy City Manager Wright stated that there were previously one hundred thirty-one (131) programs which had been increase to two hundred sixty-three (263) programs, with a total of four thousand six hundred sixty-four (4,664) hours read by participants.

Deputy City Manager Wright stated that the "Friends of the Library" had donated to programs, collections and equipment, etc. at the Library. Deputy City Manager Wright added that the "Friends of the Library" had raised eighteen thousand dollars (\$18,000) at their annual book sale during the past year and also gave five thousand dollars (\$5,000) for additional furniture for the "Children's Section". Deputy City Manager Wright stated that the "Friends" were also going to give fifteen thousand dollars (\$15,000) next year for the Summer Reading Program and other programs that the Library Staff conducted.

Deputy City Manager Wright stated that the Library Board's Budget had increased from two hundred fifty-one thousand nine hundred fifty dollars (\$251,950) in the previous year to two hundred seventy-nine thousand fifty dollars (\$279,050) in the current year. Deputy City Manager Wright explained that this amount reflected a twenty thousand dollar (\$20,000) donation from the "Friends of the Library". Deputy City Manager Wright stated that this would assist in providing equipment for the "Young Adult Section" and some shelving for the Genealogy Department.

Deputy City Manager Wright stated that Board Members wanted to recognize Board Member Carlotta Hunt who was not eligible to continue her service on the Board due to term limits and that Jim Head was elected as Ms. Hunt's replacement. Deputy City Manager Wright added that Board Member Kristi Gay would be leaving the Board due to conflicts with meeting times. Deputy City Manager Wright stated that Mary Goodwin and Walter Borgfeld were re-elected to the Library Board.

Deputy City Manager Wright stated that the Library Director and her staff were to be commended for their handling of the increased work load brought about by the improvements in the Library's collection, equipment and their efforts to provide quality library services for the public.

Deputy City Manager Wright stated that in conclusion the Library Board was most appreciative of the support that the City Council, the City Manager and the Deputy City Manager had provided for the Library.

Mayor Gorden asked for questions or comments from the Council. There were none.

**5. PRESENTATION FROM BRIAN MCCLAIN REGARDING THE ANNUAL REPORT FROM THE ANGELINA COLLEGE SMALL BUSINESS DEVELOPMENT CENTER**

Mayor Jack Gorden stated that the next item for consideration was the presentation from Brian McClain regarding the Annual Report from the Angelina College Small Business Development Center.

Brian McClain stated that this was his yearly presentation to the City Council and that the City of Lufkin was a major contributor to the Small Business Development Center (SBDC). Mr. McClain added that the previous year was a great year for the SBDC. Mr. McClain stated that the SBDC worked primarily with entrepreneurs in the community and saw one hundred (100) new clients in the previous year. Mr. McClain added that the SBDC spent more than five (5) hours with thirty-nine (39) of those clients. Mr. McClain stated that the SBDC goal was to create impact with at least thirty-three percent (33%) of the clients that the SBDC spent more than five (5) hours with. Mr. McClain added that in the previous year the SBDC created an impact with fifty-six percent (56%) of the thirty-nine (39) clients.

Mr. McClain stated that he wanted to discuss a few clients. Mr. McClain then gave information regarding Brian Donlinger, who created a concept called Chilly Fillmore's, Wesley Armstrong, who recently opened Innovative Metal Components in the Industrial Park and was an aerospace industry.

Mr. McClain stated that during the previous year the SBDC helped business owners raise twelve million five hundred thirty-eight thousand one hundred thirteen dollars (\$12,538,113) in capital and was the second best year that the SBDC had in nine (9) years. Mr. McClain added that the SBDC helped create one hundred ninety-three (193) jobs for the community. Mr. McClain stated that the SBDC helped create twenty-two (22) new businesses in the previous year and was also the best year that the SBDC had in nine (9) years. Mr. McClain explained that the reason that the SBDC did so well in the previous year was because they focused on matching the client's credit quality with the lender's credit standards. Mr. McClain added that the SBDC did a better job of matching clients with consulting talent. Mr. McClain stated that the SBDC had a better understanding of SBA credit standards and processing needs and had a stronger emphasis on capital ready clients. Mr. McClain added that because of this the SBDC would probably have another great year during the current year.

Mr. McClain stated that in the budget for 2011 there was eighty-eight thousand dollars (\$88,000) in SBA Funding. Mr. McClain added that some additional non-matching funding brought the budget up to one hundred one thousand dollars (\$101,000). Mr. McClain stated that there was fifty-three thousand dollars (\$53,000) of local match funding, of which the City of Lufkin provided seven thousand five hundred dollars (\$7,500).

Mr. McClain stated that in the 2012 budget there was eighty-eight thousand dollars (\$88,000) from the SBA Funding. Mr. McClain added that there was forty-six thousand two hundred dollars (\$46,200) in local match funding.

Mr. McClain stated that three (3) things happened during the previous year that were new. Mr. McClain added that all of the SBDC consultants were certified as "Global Business Professionals". Mr. McClain explained that this involved a five (5) month training program and that the University of Houston paid for the training. Mr. McClain stated that the SBDC felt that the global import/export business was going to be very important for a lot of small businesses. Mr. McClain added that the SBDC had their first import client two (2) days ago.

Mr. McClain stated that many of the SBDC businesses were "start up" businesses. Mr. McClain explained that Staff had handled the clients in different ways and decided that each client should be handled the same way. Mr. McClain explained that the SBDC then developed a book and CD so that every client could be put through the research project and feasibility study. Mr. McClain added that Angelina College had the copyright on the project.

Mr. McClain stated that the SBDC had a new website that was more user friendly. Mr. McClain added that the user could sign up for classes on the website and were able to do research on it. Mr. McClain stated that they were very happy with the website.

Mr. McClain stated that the Small Business Development Center was always open for help or suggestions on how to improve their services because their job was to create economic impact for the community. Mr. McClain added that he would answer any questions that the City Council had regarding his report.

Mayor Gorden asked for questions or comments from the Council. There were none. Mayor Gorden then thanked Mr. McClain for his service and that the City Council wanted to get the word out that anyone interested in starting their own business should contact the SBDC. Mayor Gorden added that he knew that Mr. McClain had helped start several small businesses in and around Lufkin and that the City Council appreciated it.

**6. AGREEMENT BETWEEN THE CITY OF LUFKIN FIRE DEPARTMENT AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 3034 – APPROVED - TO PROVIDE A FIRE VEHICLE (OLD ENGINE FIVE) TO THE LOCAL 3034 OF LUFKIN, TEXAS UPON THE TERMS AND CONDITIONS SET FORTH**

Mayor Jack Gorden stated that the next item for consideration was an Agreement between the City of Lufkin Fire Department and the International Association of Firefighters Local 3034 to provide a fire vehicle (old engine five) to the Local 3034 of Lufkin, Texas upon the terms and conditions set forth.

City Manager Paul Parker stated that the City of Lufkin replaced Fire Engine No. 5, which was a 1990 FMC Pumper, during the last budget year. City Manager Parker added that traditionally, the City of Lufkin Fire Department entered into Mutual Aid Agreements with surrounding volunteer fire departments for the disposal of the City's older pumper trucks and the City would then get some return for their money because of the mutual aid and the sharing of firefighting apparatus. City Manager Parker explained that in the case of Fire Engine No. 5 the maintenance cost had been so frequent and so high that the City didn't have any interest in maintaining a twenty (20) year old pumper. City Manager Parker added that the Local Fire Association had three (3) requests for funerals for retired firemen and the City used the pumpers for those requests, but the hoses and apparatus had to be removed in order to carry the casket. City Manager Parker continued that the Fire Association was requesting that the City of Lufkin enter into an agreement to allow the Association to utilize Fire Engine No. 5 for events such as parades, funerals or service events. City Manager Parker added that the Fire Association would be responsible for all maintenance and refurbishment of the pumper truck. City Manager Parker stated that the Fire Association wanted to enter into the agreement for ten (10) years with the right to renew it for an additional five (5) years upon the mutual agreement of both parties. City Manager Parker explained that the Fire Association planned to remodel or refurbish the pumper, including removing the apparatus and doing the maintenance and upkeep for the unit. City Manager Parker added that the Association also requested that the City of Lufkin retain the ownership and insurance for the unit. City Manager Parker stated that the liability insurance for the unit was one hundred seventy-two dollars (\$172) per year; because it was grouped with the City's other insurance. City Manager Parker added that the cost of collision insurance was approximately five hundred fifty dollars (\$550) and that Fire Chief Ted Lovett was informed that if the Fire Department wanted to carry the collision insurance the Fire Association could pay the difference. City Manager Parker explained that the City would only carry the liability portion of the insurance in order to protect the City. City Manager Parker stated that this was the arrangement that had been proposed. City Manager Parker added that the fire engine would be housed by the City of Lufkin at an available location. City Manager Parker explained that there was currently a place to house the unit, but in the future the Council might determine to sell some of the older Fire Stations and at that time there might not be available space. City Manager Parker stated that this would be dealt with at that time, but that currently the City could house the unit. City Manager Parker stated that Fire Chief Lovett and Staff were both recommending that the Agreement with the International Firefighters Association Local 3034 for the utilization of the old Fire Engine No. 5 be approved.

Mayor Gorden asked for questions or comments from the Council. There were none.

Councilmember Victor Travis moved to approve the Agreement between the City of Lufkin Fire Department and the International Association of Firefighters Local 3034 to provide a fire vehicle (old engine five) to the Local 3034 of Lufkin, Texas upon the terms and conditions set forth. Councilmember Robert Shankle seconded the motion. A unanimous affirmative vote was recorded.

**7. PURCHASE OF A 2012 PETERBILT GRAPPLE COLLECTION TRUCK FOR THE SOLID WASTE DEPARTMENT – APPROVED - IN THE AMOUNT OF ONE HUNDRED FIFTY-THREE THOUSAND TWO HUNDRED SIXTY-EIGHT DOLLARS (\$153,268) FROM RUSH PETERBILT THROUGH THE H-GAC PROGRAM**

Mayor Jack Gorden stated that the next item for consideration was the purchase of a 2012 Peterbilt Grapple collection truck for the Solid Waste Department in the amount of one hundred fifty-three thousand two hundred sixty-eight dollars (\$153,268) from Rush Peterbilt through the H-GAC Program.

City Manager Paul Parker stated that the 2011-2012 Amortization Fund included the purchase of a grapple truck for the Solid Waste Department. City Manager Parker added that the Solid Waste currently had two (2) grapple trucks being used for the Special Collections Division. City Manager Parker stated that the grapple trucks had a "boom arm" that was used to pick up appliances, tree limbs and things of that nature. City Manager Parker added

that the City had budgeted one hundred eighteen thousand one hundred ninety-two dollars (\$118,192) and expected a salvage value of thirty-five thousand dollars (\$35,000) to fund the purchase of the vehicle. City Manager Parker reminded the City Council that during the last budget planning City Staff had quit funding the full amount on purchased vehicles and funded only the amount needed minus the salvage value. City Manager Parker stated that there were ample funds for the purchase of the grapple truck, but that Staff was requesting to retain the unit for several months due to the large quantity of debris resulting from the drought. City Manager Parker added that Staff had identified approximately five hundred (500) dead pine trees that needed to be removed from City property and right-of-ways. City Manager Parker stated that the Parks and Recreation Department had begun the process of removing the debris, and that Staff anticipated that there would be additional dead hardwood trees that would be identified whenever spring arrived. City Manager Parker explained that the City would retain the older unit until the removal process had been completed, if approved by the City Council. City Manager Parker added that the older unit would then be sold upon the completion of the tree removal. City Manager Parker pointed out that Parks Director Mike Akridge had stated that Staff had removed approximately eighty (80) trees in Winston Park and Jones Park thus far. City Manager Parker stated that Staff recommended that the City Council approve the purchase of a 2012 Peterbilt Grapple Truck for one hundred fifty-three thousand two hundred sixty-eight dollars (\$153,268) from Rush Peterbilt through the H-GAC program.

Mayor Gorden asked for questions or comments from the Council. There was some discussion among the Council and City Manager regarding the purchase.

Councilmember Rufus Duncan moved to approve the purchase of a 2012 Peterbilt Grapple collection truck for the Solid Waste Department in the amount of one hundred fifty-three thousand two hundred sixty-eight dollars (\$153,268) from Rush Peterbilt through the H-GAC Program. Councilmember Don Langston seconded the motion. A unanimous affirmative vote was recorded.

8. **PURCHASE OF A 2012 F-550 BUCKET TRUCK WITH AN ALTEC AT37G AERIAL DEVICE FOR THE STREET DEPARTMENT IN – APPROVED - THE AMOUNT OF SEVENTY-SEVEN THOUSAND FIVE HUNDRED SIXTY DOLLARS (\$77,560) FROM PHILPOTT FORD THROUGH BUYBOARD**

Mayor Jack Gorden stated that the next item for consideration was the purchase of a 2012 F-550 bucket truck with an Altec AT37G Aerial Device for the Street Department in the amount of seventy-seven thousand five hundred sixty dollars (\$77,560) from Philpott Ford through BuyBoard.

City Manager Paul Parker stated that this item was budgeted in the Amortization Fund for the purchase of a 2012 Ford F-550 bucket truck for the Street Department. City Manager Parker added that the truck was used for a variety of uses such as repairing street lights, cutting overhanging tree limbs, assisting with the installation of Christmas decorations and an assortment of other duties. City Manager Parker stated that the vehicle was heavily used with several departments benefitting from it. City Manager Parker added that the total price was seventy-seven thousand five hundred sixty dollars (\$77,560). City Manager Parker explained that seventy-eight thousand seven hundred ninety-five dollars (\$78,795) was budgeted with an additional six thousand dollars (\$6,000) in salvage revenue was anticipated from the vehicle once it was sold. City Manager Parker added that there were ample funds in the Amortization Fund. City Manager Parker stated that delivery estimated for the new unit was one hundred eighty (180) to two hundred forty (240) days. City Manager Parker stated that Staff recommended that the City Council approve the purchase of a 2012 F-550 bucket truck from Philpott Ford in the amount of seventy-seven thousand five hundred sixty dollars (\$77,560).

Mayor Gorden asked for questions or comments from the Council. There was none.

Councilmember Victor Travis moved to approve the purchase of a 2012 F-550 bucket truck with an Altec AT37G Aerial Device for the Street Department in the amount of seventy-seven thousand five hundred sixty dollars (\$77,560) from Philpott Ford through BuyBoard.

Councilmember Rufus Duncan seconded the motion. A unanimous affirmative vote was recorded.

**9. REQUEST FOR AN AMENDMENT TO THE FY 2012 OPERATING BUDGETS OF THOSE DEPARTMENTS THAT WERE UNABLE TO COMPLETE CONSTRUCTION OR PURCHASE ITEMS THAT WERE APPROVED IN THE FY 2011 BUDGET AND A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2011/2012 OPERATING BUDGET (BUDGET AMENDMENT NO. 4), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL, SPECIAL RECREATION AND ECONOMIC DEVELOPMENT FUNDS; AND PROVIDING AN EFFECTIVE DATE**

Mayor Jack Gorden stated that the next item for consideration was a request for an Amendment to the FY 2012 Operating Budgets of those departments that were unable to complete construction or purchase items that were approved in the FY 2011 Budget and a Resolution authorizing an amendment to the 2011/2012 Operating Budget (Budget Amendment No. 4), providing for the supplemental appropriation of funds in the General, Special Recreation and Economic Development Funds; and providing an effective date.

City Manager Paul Parker stated that earlier in the budget year the City Council passed a rollover Budget Amendment. City Manager Parker added that two (2) City Departments didn't report needs at that time and therefore Staff was returning with the second rollover Budget Amendment. City Manager Parker stated that the first item was for the Parks and Recreation Department in the amount of six thousand four hundred seventy-five dollars (\$6,475). City Manager Parker explained that this was money budgeted for an irrigation system at Morris Frank Park that was not completed in the last fiscal year. City Manager Parker added that the Parks and Recreation Department had another item to be carried over in the amount of seven thousand five hundred dollars (\$7,500). City Manager Parker explained that the funds were from the initial contribution from the Lufkin Girls Softball in the amount of fourteen thousand six hundred fifty-five dollars (\$14,655). City Manager Parker added that the Parks and Recreation Department had spent seven thousand one hundred fifty-five dollars (\$7,155) for improvements to the Girls Softball fields and were requesting to carry over the remaining seven thousand five hundred dollars (\$7,500) for additional improvements.

City Manager Parker stated that the City had begun the Façade Improvement Program in the Downtown area of Lufkin approximately two (2) years ago. City Manager Parker added that two (2) projects had been completed and that there was currently two (2) underway with another application pending. City Manager Parker explained that there was thirty thousand dollars (\$30,000) remaining after the initial two (2) projects had been completed which would be used to pay for the two (2) projects that were currently underway and the one (1) potential last project. City Manager Parker stated that if all of the projects were completed that Staff anticipated returning to the City Council to possibly renew the fund.

City Manager Parker stated that Staff recommended that the City Council approve the Resolution authorizing Budget Amendment No. 4.

Mayor Gorden asked for questions or comments from the Council. There was some discussion among the Council and City Manager Parker regarding the projects.

Councilmember Victor Travis moved to approve the request for an Amendment to the FY 2012 Operating Budgets of those departments that were unable to complete construction or purchase items that were approved in the FY 2011 Budget and a Resolution authorizing an amendment to the 2011/2012 Operating Budget (Budget Amendment No. 4), providing for the supplemental appropriation of funds in the General, Special Recreation and Economic Development Funds; and providing an effective date. Councilmember Robert Shankle seconded the motion. A unanimous affirmative vote was recorded.

**10. AWARD OF BID TO TIMBERLINE CONTRACTORS FOR THE BASE BID AND ALTERNATES 2, 5 AND 9 IN THE AMOUNT OF ONE MILLION ONE HUNDRED SIXTY-ONE THOUSAND ONE HUNDRED DOLLARS (\$1,161,100) FOR LUFKIN FIRE STATION #3 CONSTRUCTION AND APPROVE A RESOLUTION**



**AUTHORIZING AN AMENDMENT TO THE 2011/2012 OPERATING BUDGET (BUDGET AMENDMENT NO. 6), - TABLED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE 2010 CAPITAL IMPROVEMENTS FUND; AND PROVIDING AN EFFECTIVE DATE**

Mayor Jack Gorden stated that the next item for consideration was to award a bid to Timberline Contractors for the base bid and alternates 2, 5 and 9 in the amount of one million one hundred sixty-one thousand one hundred dollars (\$1,161,100) for Lufkin Fire Station #3 construction and approve a Resolution authorizing an Amendment to the 2011/2012 Operating Budget (Budget Amendment No. 6), providing for the supplemental appropriation of funds in the 2010 Capital Improvements Fund; and providing an effective date.

City Manager Paul Parker stated that this project was the construction of Fire Station No. 3, which would relocate the equipment from the Central Fire Station (No. 1). City Manager Parker added that the Central Fire Station would be kept for administrative use by the Fire Department. City Manager Parker stated that in the course of the design the Building Committee met with representatives of the Fire Department and the architect and determined that an additional fourth bay should be added. City Manager Parker explained that the original design and cost estimate included a living area and three (3) equipment bays. City Manager Parker added that due to the recommendations from the ISO report to relocate the ladder truck to the downtown area, a fourth bay was recommended to be added to the project. City Manager Parker explained that the insurance rating or ISO for the City's residents would then hopefully be lowered and would reduce the citizen's insurance cost. City Manager Parker stated that the Building Committee recommended that the fourth bay be added, which would cost approximately an additional ninety thousand dollars (\$90,000).

City Manager Parker stated that the City of Lufkin received four (4) bids for the construction of the Fire Station. City Manager Parker added that the low bid was from Timberline Contractors with a base bid of one million one hundred forty-eight thousand dollars (\$1,148,000). City Manager Parker stated that the Building Committee recommended that the City accept alternate two (2), which was actually a deduct of eight thousand seven hundred dollars (\$8,700) for sealed concrete tile in lieu of polished concrete. City Manager Parker stated that the Building Committee also recommended alternate five (5), which was the installation of standing seam metal roofing throughout the building. City Manager Parker added that the original design had a combination roof and that this would make the entire roof a standing seam metal roof. City Manager Parker stated that also recommended was alternate nine (9), which was the installation of a monument sign indicating the name and location of the fire station.

City Manager Parker stated that those three (3) alternates were recommended to the City Council along with the base bid. City Manager Parker added that the recommendation including alternates two (2), five (5) and nine (9) was at a cost of one million one hundred sixty-one thousand one hundred dollars (\$1,161,100). City Manager Parker stated that the Building Committee also looked at several other alternates and determined that some of the alternates should not be considered. City Manager Parker explained that the Building Committee did however recommended three (3) alternates be reviewed in a modified format than was originally bid. City Manager Parker stated that the City could not accept modified bids. City Manager Parker added that the City could only accept the entire alternate or leave the alternate out and then add them to the project at a later time. City Manager Parker explained that Staff did not want to mislead the Council on the total cost of the project. City Manager Parker furthered that Staff also did not want appropriate more money than was needed, but did anticipate adding three (3) additional change orders once the base budget was approved. City Manager Parker explained that this would bring the total cost of the project to one million one hundred ninety-six thousand six hundred ninety dollars (\$1,196,690), even though Staff was presently recommending the initial bid of one million one hundred sixty-one thousand one hundred dollars (\$1,161,100). City Manager Parker reiterated that the total project cost was one million one hundred ninety-six thousand six hundred ninety dollars (\$1,196,690), which included alternates six (6), seven (7) and eight (8). City Manager Parker stated that alternate six (6) was for a sprinkler system that was originally designed to be throughout the entire building, including the bays, at a cost of twenty-one thousand dollars (\$21,000). City Manager Parker stated that after considerable discussion and code review it was determined that sprinklers were required and should be left in the residential area of the



fire station. City Manager Parker stated that alternate seven (7) was the installation of trench drains and the committee modified the alternate to the installation of concrete trench drains with galvanized grates. City Manager Parker explained that alternate seven (7) was reduced from the original amount of fourteen thousand dollars (\$14,000) to eleven thousand two hundred five dollars (\$11,205). City Manager Parker stated that alternate eight (8) was for the installation of a vehicle exhaust system for the bay area in the amount of forty-four thousand eight hundred dollars (\$44,800), and was revised resulting in a cost of eighteen thousand six hundred fifty dollars (\$18,650). City Manager Parker explained that alternates six (6), seven (7) and eight (8) would actually be added alternates once the base bid was approved. City Manager Parker added that this was confusing, but was the way it had to be done in order to meet the bidding laws. City Manager Parker stated that the actual final amount for the project would be one million one hundred ninety-six thousand six hundred ninety dollars (\$1,196,690), but that the motion that was being recommended was a base bid with alternates two (2), five (5) and nine (9) in the amount of one million one hundred sixty-one thousand one hundred dollars (\$1,161,100) and that Staff was recommending that the City Council approve that bid and the Budget Amendment which would approve the full amount.

Mayor Gorden asked for questions or comments from the Council. There was some discussion among the Mayor, Council and City Manager regarding some of the alternates and location for the station for the project.

City Council then tabled item number ten (10) until the end of the meeting, so that Staff could check to see if the City would be in compliance with the "low bidding laws".

**11. BID FROM R. W. SHELTON SERVICES FOR THE INSTALLATION OF TWO (2) CATHODIC PROTECTION BEDS IN THE AMOUNT OF TWENTY-SIX THOUSAND ONE HUNDRED TWENTY DOLLARS (\$26,120) AND A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2011/2012 OPERATING BUDGET (BUDGET AMENDMENT NO. 7), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE WATER AND WASTEWATER DEPRECIATION FUND; AND PROVIDING AN EFFECTIVE DATE**

Mayor Jack Gorden stated that the next item for consideration was a bid from R. W. Shelton Services for the installation of two (2) cathodic protection beds in the amount of twenty-six thousand one hundred twenty dollars (\$26,120) and a Resolution authorizing an Amendment to the 2011/2012 Operating Budget (Budget Amendment No. 7), providing for the supplemental appropriation of funds in the Water and Wastewater Depreciation Fund; and providing an effective date.

City Manager Paul Parker stated that the City had parallel water lines and gas lines and without the installation of the cathodic beds the water and gas lines would eventually cause each other to erode and would deteriorate the lines. City Manager Parker stated that Deputy City Manager Keith Wright could give a more detailed explanation regarding the need for the cathodic beds.

Deputy City Manager Keith Wright stated that this was a system similar to what was seen in water heaters. Deputy City Manager Wright added that there were sacrificial anodes and created an electric current to stop electrolysis on the metal. Deputy City Manager Wright furthered that the City had a system that self sacrificed in order to prevent it from corroding the City's metal pipes. Deputy City Manager stated that this was the large two (2) metal pipes coming out of the Abitibi well field. Councilmember Don Langston asked what the typical life was for the anode system. Deputy City Manager Wright stated that it varied and depended on the amount of activity in the soil, but that most lasted approximately ten (10) years.

Councilmember Don Langston moved to approve a bid from R. W. Shelton Services for the installation of two (2) cathodic protection beds in the amount of twenty-six thousand one hundred twenty dollars (\$26,120) and a Resolution authorizing an Amendment to the 2011/2012 Operating Budget (Budget Amendment No. 7), providing for the supplemental appropriation of funds in the Water and Wastewater Depreciation Fund; and providing an

effective date. Councilmember Robert Shankle seconded the motion. A unanimous affirmative vote was recorded.

**12. RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2011/2012 OPERATING BUDGET (BUDGET AMENDMENT NO. 8), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE ECONOMIC DEVELOPMENT AND ECONOMIC DEVELOPMENT GRANTS FUNDS; AND PROVIDING AN EFFECTIVE DATE**

Mayor Jack Gorden stated that the next item for consideration was a Resolution authorizing an Amendment to the 2011/2012 Operating Budget (Budget Amendment No. 8), providing for the supplemental appropriation of funds in the Economic Development and Economic Development Grants Funds; and providing an effective date.

City Manager Paul Parker stated that the City of Lufkin was awarded a grant from the Federal Economic Development Administration in the amount of four million dollars (\$4,000,000) for the development of the Lufkin Business Park, which included the reconstruction of Old Moffett Road. City Manager Parker added that whenever the City entered into the contract the City felt assured that the City would exceed the four million dollar (\$4,000,000) budget. City Manager Parker stated that the amount was less than was originally anticipated. City Manager Parker added that the project was near completion and that Staff anticipated the need to purchase ninety-seven thousand dollars (\$97,000) of additional asphalt to complete the surfacing of Old Moffett Road. City Manager Parker stated that Staff was requesting a "change order" or Budget Amendment for one hundred twenty-five thousand dollars (\$125,000) to allow for any other contingency for unforeseen expenses. City Manager Parker stated that Staff recommended that the City Council approve the Budget Amendment that appropriated one hundred twenty-five thousand dollars (\$125,000) from the Economic Development Fund to complete the Economic Development Grant for the Industrial Park and the Moffett Road development.

Mayor Gorden asked for questions or comments from the Council.

Councilmember Rufus Duncan moved to approve the Resolution authorizing an Amendment to the 2011/2012 Operating Budget (Budget Amendment No. 8), providing for the supplemental appropriation of funds in the Economic Development and Economic Development Grants Funds; and providing an effective date. Councilmember Robert Shankle seconded the motion. A unanimous affirmative vote was recorded.

**11. (cont.) AWARD OF BID TO TIMBERLINE CONTRACTORS FOR THE BASE BID AND ALTERNATES 2, 5 AND 9 IN THE AMOUNT OF ONE MILLION ONE HUNDRED SIXTY-ONE THOUSAND ONE HUNDRED DOLLARS (\$1,161,100) FOR LUFKIN FIRE STATION #3 CONSTRUCTION AND APPROVE A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2011/2012 OPERATING BUDGET (BUDGET AMENDMENT NO. 6), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE 2010 CAPITAL IMPROVEMENTS FUND; AND PROVIDING AN EFFECTIVE DATE**

City Manager Paul Parker then requested that Mayor Jack Gorden return to the tabled item number ten (10). City Manager Paul Parker then explained that the bid would not be altered if the City Council wanted to add the veneer on the Fire Station.

Mayor Jack Gorden stated that the City Council would return to item ten (10) which was to consider awarding a bid to Timberline Contractors for the base bid and alternates 2, 5 and 9 in the amount of one million one hundred sixty-one thousand one hundred dollars (\$1,161,100) for Lufkin Fire Station #3 construction and approve a Resolution authorizing an Amendment to the 2011/2012 Operating Budget (Budget Amendment No. 6), providing for the supplemental appropriation of funds in the 2010 Capital Improvements Fund; and providing an effective date.

City Manager Parker stated that if the Council wanted to add alternate four (4) to the base bid the total cost would come to one million two hundred one thousand five hundred dollars (\$1,201,500) and would then amend the Budget Amendment No. 6 to a total of one million

two hundred thirty-seven thousand ninety dollars (\$1,237,090). Councilmember Rufus Duncan stated that even by adding alternate four (4) the City still was getting a good price.

Councilmember Rufus Duncan moved to award the bid to Timberline Contractors for the base bid and alternates two (2), four (4), five (5) and nine (9) in the amount of one million two hundred one thousand five hundred dollars (\$1,201,500) for Lufkin Fire Station #3 construction and approve a Resolution authorizing an Amendment to the 2011/2012 Operating Budget (Budget Amendment No. 6), providing for the supplemental appropriation of funds in the 2010 Capital Improvements Fund; and providing an effective date including the base bid and alternates two (2), four (4), five (5) and nine (9) and with the anticipation of adding three (3) change orders. Councilmember Don Langston seconded the motion. A unanimous affirmative vote was recorded.

Mayor Gorden stated that the City would have a really nice Fire Station located at 1404 East Lufkin Avenue, which would more or less take the place of the Fire Station located in the Downtown area of Lufkin. Mayor Gorden added that the station would be something that the Lufkin Firefighters and citizens could really be proud of and would be a nice addition to the City. Mayor Gorden stated that as Councilmember Don Langston had previously stated, the fire station would hopefully be a step in the right direction to lower the insurance costs within the City also.

13. Mayor Jack Gorden stated that there was no need for an Executive Session that evening.

**14. APPOINTMENTS – APPROVED - TO THE KURTH MEMORIAL LIBRARY BOARD**

Mayor Jack Gorden stated that the next item for consideration was appointments to the Kurth Memorial Library Board.

Councilmember Don Langston moved to approve the Nominating Committee's Report which indicated the recommendation of Buddy Zeagler for the unexpired term of Kristi Gay, Dr. Tom Willis for the unexpired term of Margie Brody and the following slate of officers:

President	Jim Haley
Vice President	James Blackwood
Treasurer	Walter Borgfeld
Secretary	Susan Sumners

Councilmember Victor Travis seconded the motion. A unanimous affirmative vote was recorded.

**15. DISCUSSION OF ITEMS OF COMMUNITY INTEREST, INCLUDING EXPRESSIONS OF THANKS, CONGRATULATIONS OR CONDOLENCE; INFORMATION REGARDING HOLIDAY SCHEDULES; HONORARY RECOGNITIONS OF CITY OFFICIALS, EMPLOYEES OR OTHER CITIZENS; REMINDERS ABOUT UPCOMING EVENTS SPONSORED BY THE CITY OR OTHER ENTITY THAT IS SCHEDULED TO BE ATTENDED BY CITY OFFICIALS OR EMPLOYEES; AND ANNOUNCEMENTS INVOLVING IMMINENT THREATS TO THE PUBLIC HEALTH AND SAFETY OF THE CITY**

Mayor Gorden stated that the next item for consideration was the discussion of items of community interest, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of the City.

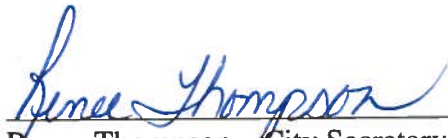
City Manager Parker stated that there were a lot of meetings on the calendar handout and that he would highlight a few to the City Council. City Manager Parker stated that the Museum of East Texas Gala would be held on Saturday, December 10, 2011, from 7:00 – 9:00 p.m. City Manager Parker added that the Texas Forestry Museum's Trail of Lights would also be held on Saturday, December 10, 2011, from 6:00 – 10:00 p.m. City Manager Parker stated

that in addition to those two (2) events the Concerned Black Men of Lufkin would be hosting their Annual Banquet at the Lufkin Pitser Garrison Civic Center on Saturday, December 10, 2011. City Manager Parker stated that the City of Lufkin Annual Employee Christmas and Awards Banquet would be held on Tuesday, December 13, 2011, at 6:30 p.m. at the Lufkin Pitser Garrison Civic Center. City Manager Parker stated that the remainder of events could be found on the calendar handout.

Councilmember Rufus Duncan asked if the City of Lufkin Burn Ban was expired. Deputy City Manager Keith Wright stated that the Burn Ban had expired at 12:01 a.m. that morning (December 6, 2011).

Councilmember Victor Travis recommended that the Council attend and support the Graduation Ceremony for Stubblefield Learning Center which would be held on Thursday, December 8, 2011, at 4:00 p.m. at the Temple Theater. Councilmember Travis added that it would be good to support those young people and encourage them to go forward and do good things.

14. There being no further business for consideration, the meeting adjourned at 6:05 p.m.

  
\_\_\_\_\_  
Renee Thompson – City Secretary

  
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Jack Gorden, Mayor