

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
LUFKIN, TEXAS HELD ON THE 20th DAY OF JANUARY 2015.**

On the 20th day of January 2015, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Lynn Torres	Mayor Pro-Tem
Victor Travis	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Don Langston	Councilmember, Ward No. 4
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Steve Floyd	Assistant City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Rodney Ivy	Human Resources Director
Gerald Williamson	Police Chief
Ted Lovett	Fire Chief
Belinda Southern	Finance Director
Dorothy Wilson	Planning & Zoning Director
Steve Poskey	Street Superintendent
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Dale Allred	Inspection Services Director
Sid Munlin	Information Technology Director
Chuck Walker	Public Works Director
Aaron Ramsey	Animal Control Director
Thad Chambers	Economic Development Director

being present; and

Rocky Thigpen	Councilmember, Ward No. 5
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being absent when the following business was transacted.

1. The meeting was opened with prayer by Reverend Jennifer Steele-Lantis of First Christian Church.
2. Mayor Bob Brown welcomed visitors present and recognized those in attendance from Leadership Lufkin.
3. **APPROVAL OF MINUTES**

Minutes of the Regular Council Meeting on January 6th, 2015 were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Don Langston. A unanimous affirmative vote was recorded.

4. **OATH OF OFFICE - LUFKIN FIREFIGHTERS**

Mayor Bob Brown administered the Oath of Office to twelve (12) new Lufkin Firefighters and thanked them for their service to the City of Lufkin.

NEW BUSINESS:

5. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS CHANGING THE ZONING FROM “RESIDENTIAL MEDIUM” TO “LOCAL BUSINESS” FOR PROPERTY LOCATED AT 621 WEST FRANK AVENUE (WOODLAND HEIGHTS, BLOCK 1, LOTS 6 AND 7) – APPROVED**

Mayor Brown stated the next item was to conduct a Public Hearing and consider on First Reading an Ordinance amending the Zoning Ordinance of the City of Lufkin, Texas changing

the zoning from “Residential Medium” to “Local Business” for property located at 621 West Frank Avenue (Woodland Heights, Block 1, Lots 6 and 7).

City Manager Keith Wright stated that the owners, Kevin and Donna Dorman had requested a change in zoning from “Residential Medium” to “Local Business” on property located at 621 West Frank Avenue. City Manager Wright furthered that the applicant intended to develop the property into a florist business. City Manager Wright directed City Council attention to the location map being shown. City Manager Wright highlighted the zoning of the surrounding properties as well as the businesses located near. City Manager Wright stated that the Planning & Zoning Commission and Staff recommended the approval of this zone change request.

Mayor Brown opened the Public Hearing at 5:10 p.m. and asked that if anyone was present who wished to speak in regard to this item. There being none, Mayor Brown closed the Public Hearing and requested comments or motions from City Council.

Councilmember Victor Travis moved to approve the zone change as requested on property known as 621 W. Frank Street. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

6. **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS DIRECTING THE PLANNING STAFF TO PROCEED WITH ANNEXATION AND DEVELOP A SERVICE PLAN FOR PROPERTY LOCATED ON THE EAST SIDE OF THE LUFKIN CITY LIMITS ALONG FM 2108, OLD SCHOOLHOUSE ROAD AND FM 819 – APPROVED**

Mayor Brown stated that Item No. 6 was consideration of a Resolution of the City Council of the City of Lufkin, Texas directing the planning staff to proceed with annexation and develop a service plan for property located on the east side of the Lufkin City Limits along FM 2108, Old Schoolhouse Road and FM 819.

City Manager Wright stated that Staff had begun the evaluation process for the requested annexation of approximately 109 acres along FM 2108, Old Schoolhouse Road and FM 819. City Manager Wright stated that there was information included in the packet regarding the proposed development as well as a chart of the property owners and the impact of annexation. City Manager Wright stated that the requestor wished to be annexed in order to develop a large residential area. City Manager Wright stated this was the first step in the process and the next step would be to hold two (2) required Public Hearings. City Manager Wright concluded that Staff recommended approval. Councilmember Don Langston stated this would be a good addition to the City and provide additional housing.

Councilmember Don Langston moved to approve the Resolution authorizing Staff to move forward with annexation proceedings on the property as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

7. **FIREWORKS DISPLAY FOR THE CHAMPIONSHIP BULL RIDING EVENT AT THE GEORGE HENDERSON EXPO CENTER - APPROVED**

Mayor Brown stated that the next item was to consider approval of a fireworks display for the Championship Bull Riding event at the George Henderson Expo Center.

City Manager Wright stated that in accordance with the Code of Ordinances, City Council was required to authorize requests for the discharge of fireworks displays in the City of Lufkin. City Manager Wright stated this was for the annual display that will be discharged with the Championship Bull Riding Event. City Manager Wright furthered that the display would be conducted under the supervision of the Fire Marshal and would be required to meet all State and Federal Requirements. City Manager Wright stated that Staff recommended approval. City Manager Wright concluded that currently this ordinance was under revision in order to lessen the City’s supervisory role and create a permit process.

Councilmember Lynn Torres moved to approve the fireworks display for the event to be held at the Expo Center. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

8. **RESOLUTION OF THE CITY OF LUFKIN, TEXAS ADOPTING TAX ABATEMENT GUIDELINES GOVERNING TAX ABATEMENT AGREEMENTS FOR PROPERTIES LOCATED IN THE CITY'S ENTERPRISE AND REINVESTMENT ZONES – APPROVED.**

Mayor Brown stated that Item No. 8 was consideration of a Resolution of the City of Lufkin, Texas adopting Tax Abatement Guidelines governing tax abatement agreements for properties located in the City's Enterprise and Reinvestment Zones.

City Manager Wright stated that this proposed Resolution adopted Tax Abatement Guidelines governing tax abatement agreements for properties located in the City's Enterprise and Reinvestment Zones. City Manager Wright stated this current policy was adopted in 2008 and the City was required to adopt this policy every two (2) years. City Manager Wright stated Staff recommended City Council approve the Resolution to adopt the policy.

Councilmember Robert Shankle moved to approve the Resolution regarding the adoption of Tax Abatement Guidelines as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

9. **KURTH MEMORIAL ANIMAL SHELTER NAME CHANGE – APPROVED**

Mayor Brown stated the next item was to consider a name change for the Kurth Memorial Animal Shelter.

City Manager Wright stated that recently City Council established the Animal Shelter Advisory Board. City Manager Wright continued that during a recent meeting, the board considered a request by Ms. Molly James, a longtime supporter and volunteer, that the name of the facility be changed to the Kurth Memorial Adoption Center. City Manager Wright stated that Ms. James felt this change would better emphasize the work and efforts of the Department. Councilmember Murray stated that after much deliberation, the Board recommended that the name of the facility be changed to Kurth Memorial Animal Services, with the additional notation of Animal Adoption and Enforcement to be included on the signage. City Manager Wright concluded that Staff recommended City Council consider this change. City Manager Wright stated that the cost of the sign changes would be approximately \$2,700-\$3,000. Mayor Brown recognized Ms. James and thanked her for her dedication.

Councilmember Don Langston moved to approve renaming the facility as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

10. **REQUEST FOR PROPOSAL (RFP) FOR FUNDING FOR THE LUFKIN INDUSTRIES, LLC, STORM WATER RE-ROUTE PROJECT - APPROVED**

Mayor Brown stated that the next item was to consider approval of a Request for Proposal (RFP) for funding for the Lufkin Industries, LLC, storm water re-route project.

City Manager Wright stated that on November 4, 2014, City Council approved a tax abatement and incentive package for Lufkin Industries known as Project Phoenix. City Manager Wright stated this package included funding for the re-routing of the storm sewer lines in order to allow the expansion project to move forward and Lufkin Industries to meet the Environmental Protection Agency (EPA) storm water permitting requirements. City Manager Wright continued that the funding was to be provided through the 4B/Economic Development Corporation and a Request For Proposal (RFP) was attached for City Council consideration. City Manager Wright stated this Request defined the parameters and would provide the best interest rate for the funding. City Manager Wright then asked Economic Development Director Thad Chambers to review the proposals and projections. Director Chambers reviewed the proposal as well as ten (10) year and fifteen (15) year financial projections and stated there would be substantial interest savings with the ten (10) year projection. Director Chambers stated the projections included all payments for existing incentives. Director Chambers concluded that he would be glad to answer any questions that City Council might have.

Councilmember Lynn Torres moved to approve the Request for Proposal as presented. Councilmember Don Langston seconded the motion and a unanimous vote to approve was recorded.

11. **PURCHASE OF AN IN-PLANT RAW WATER PUMP FROM PUMP SOLUTIONS, INC. IN THE AMOUNT OF \$23,270 FOR THE HURRICANE CREEK WASTEWATER TREATMENT PLANT AND RESOLUTION AUTHORIZING BUDGET AMENDMENT NO. 8 AUTHORIZING THE FUNDING FOR THE PURCHASE – APPROVED**

Mayor Brown stated that Item No. 11 was to consider approval of the purchase of an in-plant raw water pump from Pump Solutions, Inc. in the amount of \$23,270 for the Hurricane Creek Wastewater Treatment Plant and a Resolution authorizing Budget Amendment No. 8.

City Manager Wright explained the use and need of the in-plant raw water pump in the wastewater treatment plant. City Manager Wright continued that there were two (2) pumps; however, one (1) failed recently. City Manager Wright stated the Staff pulled the pump in hopes it could be repaired; but the repairs would cost more than purchasing a replacement pump. City Manager Wright stated bids had been taken for the replacement of the pump and the apparent low bidder was Pump Solutions, Inc. in the amount of \$23,270. City Manager Wright concluded the funding would be appropriated from Fund 380 and recommended approval of the purchase and related Budget Amendment. Councilmember Victor Travis questioned how long the pumps lasted. City Manager Wright stated that the pump was approximately twelve (12) years old.

Councilmember Victor Travis moved to approve the purchase of the pump for the Hurricane Creek Wastewater Treatment Plant and the Resolution which authorized Budget Amendment No. 8 providing funding for the purchase. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

12. **CITY MANAGER'S REPORT**

City Manager Wright highlighted the financial reports and noted revenues and expenditures in the major funds. City Manager Wright also noted the ongoing projects of Moffett Street and the Water Plant. City Manager Wright stated he would be glad to answer any questions regarding the reports. There were none.


13. **EXECUTIVE SESSION**

Mayor Bob Brown stated there was no reason to enter into Executive Session.

14. **DISCUSSION OF ITEMS OF COMMUNITY INTEREST, INCLUDING EXPRESSIONS OF THANKS, CONGRATULATIONS OR CONDOLENCE; INFORMATION REGARDING HOLIDAY SCHEDULES; HONORARY RECOGNITIONS OF CITY OFFICIALS, EMPLOYEES OR OTHER CITIZENS; REMINDERS ABOUT UPCOMING EVENTS SPONSORED BY THE CITY OR OTHER ENTITY THAT IS SCHEDULED TO BE ATTENDED BY CITY OFFICIALS OR EMPLOYEES; AND ANNOUNCEMENTS INVOLVING IMMINENT THREATS TO THE PUBLIC HEALTH AND SAFETY OF THE CITY.**

City Manager Wright listed upcoming events and meetings on the City Council calendar.

15. There being no further business to discuss the meeting was adjourned at 5:35 p.m.


Bob F. Brown, Mayor


Kara Atwood, City Secretary