

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS, HELD ON THE 7<sup>TH</sup> DAY OF MAY 2024.**

On the 7<sup>th</sup> day of May 2024, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Mark Hicks  
Robert Shankle  
Guessippina Bonner  
Brent Watkins  
Kim Ogden  
Jimmy Ford  
Adam Lowther  
Kevin Gee  
Kristi Skillern  
Brian W. Bray  
Kara Andrepont  
David Thomas  
Buddy Cross  
Jesse Moody  
Jessica Pebsworth  
Belinda Melancon  
Christopher Key  
Scott Rayburn  
Scott Cameron  
Buddy Timme  
Albert Duffield  
John Smith  
Kent Havard  
Bob Samford

Mayor  
Mayor Pro Tem  
Councilmember, Ward No. 1  
Councilmember, Ward No. 3  
Councilmember, Ward No. 4  
Councilmember, Ward No. 5  
Councilmember, Ward No. 6  
City Manager  
City Attorney  
Assistant City Manager  
City Secretary  
Police Chief  
Assistant Police Chief  
Fire Chief  
Communications Director  
Finance Director  
Engineering Services Director  
City Planner  
Street Department Superintendent  
Parks and Recreation Director  
Utilities Director  
Fleet Services Manager  
Solid Waste Director  
Economic Development Director

being present when the following business was transacted.

**INVOCATION** – The meeting was opened with prayer by Mr. Curt Fenley.

**PUBLIC COMMENT** – Mayor Mark Hicks opened the meeting for public comment on any posted agenda item at 5:03 p.m. There being no one who wished to speak; Mayor Hicks closed the public comment period.

Mayor Hicks recognized the Mayor of Groveton and other special guests in attendance.

**CONSENT AGENDA**

1. **MINUTES OF THE REGULAR CITY COUNCIL MEETING OF APRIL 16<sup>TH</sup>, 2024 - APPROVED.**
2. **SECOND READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2023 – 2024 OPERATING BUDGET (BUDGET AMENDMENT NO. 15) APPROPRIATING GRANT FUNDING FOR KURTH ANIMAL SERVICES- APPROVED.**
3. **ACCEPTANCE OF FUNDING FROM THE TRAUMA SERVICE AREA H (TSAH) REGIONAL ADVISORY COUNCIL FOR THE LUFKIN FIRE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2023-2024 OPERATING BUDGET (BUDGET AMENDMENT NO. 16) APPROPRIATING THE FUNDING – APPROVED.**
4. **RESOLUTION AUTHORIZING ACCEPTANCE OF THE FISCAL YEAR 2025 CRIMINAL JUSTICE GRANT FOR THE LUFKIN POLICE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2023-2024 OPERATING BUDGET (BUDGET AMENDMENT NO. 17) APPROPRIATING THE FUNDING – APPROVED.**
5. **PURCHASE OF A FRONT LOAD GARBAGE TRUCK (2024 BATTLE MOTOR CHASSIS AND 28 YARD HEIL BODY) FOR THE SOLID WASTE DEPARTMENT – APPROVED.**

Councilmember Guessippina Bonner moved to approve all items on the Consent Agenda as presented. Councilmember Adam Lowther seconded the motion and a unanimous vote to approve was recorded.

## **BUSINESS AGENDA**

### **6. CANVASS OF THE 2024 CITY OF LUFKIN MUNICIPAL ELECTION AND CONSIDER APPROVAL OF A RESOLUTION DECLARING AND ACCEPTING RESULTS OF THE SAME – APPROVED.**

City Manager Kevin Gee stated the May 4<sup>th</sup>, 2024, General and Special Elections were called and ordered for the purpose of electing a Mayor and Councilmembers for Ward No. 2 and Ward No. 4. and for the consideration of thirteen (13) amendments to the City of Lufkin Charter. City Manager Gee furthered there were two (2) candidates unopposed for election to office, and therefore, per the Texas Election Code (Subchapter C, Chapter 2), the City Council was authorized to declare the candidates (Mayor and Councilmember Ward No. 4) unopposed and elected to office per Ordinance No. 5050. City Manager Gee furthered the Election for the office of Councilmember Ward No. 2 and consideration of the amendments to the City of Lufkin Charter were held May 4<sup>th</sup>, 2024. City Secretary Kara Andrepont provided the results of the Municipal Election for the required canvass of the Election as attached to these minutes.

City Manager Kevin Gee concluded Staff recommended City Council canvass the results of the May 4<sup>th</sup>, 2024, Municipal Election and approve a Resolution declaring and accepting the results of the same.

Councilmember Jimmy Ford moved to certify the election results and approve the Resolution as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

### **7. ISSUE OATHS OF OFFICE TO INCOMING MEMBERS OF THE LUFKIN CITY COUNCIL.**

Hilary Haglund Walker issued the Oath of Office to Councilmember Kim Ogden. District Judge Bob Inselmann issued the Oath of Office to Mayor Mark Hicks and Councilmember Robert Shankle.

### **8. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY GRANTING A SPECIAL USE PERMIT FOR A COMMUNICATION TOWER ON A PORTION OF PROPERTY ADDRESSED AS 808 RICKS ROAD – APPROVED.**

City Manager Kevin Gee stated Curt Fenley, representing AT&T Mobility, had requested a Special Use Permit to construct a one hundred and fifty-foot (150') AT&T monopole communication tower. City Manager Gee furthered the proposed tower would be located on a 75' x 75' fenced lease area within a four-acre tract of property owned by Richard le Preux. City Manager Gee highlighted the location of the property and surrounding uses. City Manager Gee furthered staff found the proposed special use permit consistent with the current zoning and future land use plan. City Manager Gee stated the request was previously denied by City Council in December of 2021. City Manager Gee furthered the request was brought back to the Planning and Zoning Commission on April 8, 2024, and unanimously recommended for approval. City Manager Gee stated due to signed opposition of twenty percent (20%) of the area of required notification, a "super majority" vote of at least three-fourths (3/4), or six (6) out of seven (7) of City Council members was required per Chapter 211.006 of the Local Government Code.

City Manager Gee concluded Staff recommended City Council conduct a Public Hearing and consider approval of an Ordinance on Second Reading granting a Special Use Permit for a communication tower on property addressed as 808 Ricks Road.

Mayor Hicks opened the Public Hearing at 5:17 p.m. There being no one who wished to speak; Mayor Hicks closed the Public Hearing and requested comments from the City Council.

Councilmember Brent Watkins moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

### **9. AWARD OF CONTRACT FOR THE MORRIS FRANK PARK MULTI-PURPOSE/FOOTBALL FIELD RESTROOM RENOVATION PROJECT – APPROVED.**

City Manager Kevin Gee stated the City received sealed bids on March 21<sup>st</sup>, 2024, for the renovation of the multi-purpose/football field restroom and the girls' softball entrance/coach's building at Morris Frank Park. City Manager Gee furthered the new layout of the area would have football fields to the west and a multi-purpose field to the east of the structure. City Manager Gee stated the intent was to use the footprint of the structure to provide restrooms for both areas. City Manager Gee furthered Council had been provided plans showing demolition plan as well as the proposed layout. City Manager Gee stated a total of five (5) sealed bids were received and evaluated with the apparent low bidder being Timberline Constructors, Inc. with a Total Base Bid of \$552,690 and a completion time of one hundred eighty (180) calendar days. City Manager Gee furthered the construction budget for the project was \$227,728 and City Staff had coordinated with the designers and contractor for a proposed list of alternate deduct options to assist in lowering the overall project cost. City Manager Gee stated a detailed list of the alternate deduct options was included in Council's packet. City Manager Gee furthered Staff recommended accepting all alternate deduct options, except item 8(A), for a total deduct amount of \$148,506. City Manager Gee stated with the recommended alternate deduct options, the Total Base Bid amount would be lowered to \$404,184. City Manager Gee furthered funding for the project would be allocated from the Morris Frank Park Phase I Renovation Fund in the amount of \$227,728 and the Miscellaneous Park Improvement Project Fund in the amount of \$176,456.

City Manager Kevin Gee concluded Staff recommended City Council award a contract in the amount of \$404,184 to Timberline Constructors, Inc. for the Morris Frank Park Multi-Purpose/Football Field Restroom Renovation Project.


Councilmember Robert Shankle moved to approve the award of contract as presented. Councilmember Adam Lowther seconded the motion and a unanimous vote to approve was recorded.

Mayor Mark Hicks recognized newly elected Lufkin ISD School Board member Erika Neill. Mayor Hicks congratulated incoming Councilmember Kim Ogden and returning Councilmember Robert Shankle.

There being no further business, Mayor Mark Hicks adjourned the meeting at 5:21 p.m.



ATTEST:

  
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Mark Hicks, Mayor  
\_\_\_\_\_  
Kara Andrepont, City Secretary



City of Lufkin Municipal Election Results  
May 4, 2024

Councilmember Ward No. 2		
	Robert Shankle	Carlton Teal
Ballot By Mail	5	7
Early Voting	67	35
Election Day	24	19
TOTAL	96	61

City of Lufkin Municipal Election Results  
May 4, 2024

Charter Amendments		
	For	Against
Proposition No. 1	126	11
Proposition No. 2	131	9
Proposition No. 3	129	11
Proposition No. 4	105	33
Proposition No. 5	131	7
Proposition No. 6	113	24
Proposition No. 7	123	14
Proposition No. 8	119	18
Proposition No. 9	116	22
Proposition No. 10	126	10
Proposition No. 11	128	12
Proposition No. 12	113	26
Proposition No. 13	126	12
TOTAL	1586	209